

DISTRICT URBAN DEVELOPMENT AGENCY, KEONJHAR

No. 1184 /DUDA (K) DT 08/12 /2021

TENDER CALL NOTICE

Sealed Quotations/Tenders are hereby invited from the interested local Printing Presses/ DTP firms having valid VAT/IT clearance certificate by **17/12/2021** to undertake the printing work of ward-wise electoral rolls of ULBs (Joda, Barbil, Keonjhar, Anandapur & Champua) of this district including binding, printing of cover pages and index pages with the following terms and conditions.

- 1) The quotations/tenders shall be deposited in a sealed tender box kept in the office of the Project Director, DUDA, Keonjhar in every working day during office hours.
- 2) The quotations/tenders will be received upto **1.30 P.M.** of **18.12.2021** and shall be opened and finalized at **3:30 P.M. on the same day** in presence of the bidder/authorized agent.
- 3) The DTP Firms will prepare one master copy through laser printer and 30 (thirty) Xerox copies of electoral Roll on good quality A4 size paper.
- 4) The electoral Rolls for each Ward/Municipality shall be printed in Odia language with 50 entries on the 1st page with heading and 62 entries in subsequent pages without heading.
- 5) The selected firms shall be responsible for cent percent accuracy of the master copy of the roll and makes its own arrangement for proof reading.
- 6) An agreement will have to be executed and security amount of 1% of the total value in shape of cash shall be deposited by the selected firms before issue of printing order.
- 7) The Firms are required to quote rate for the following:
 - i) Printing charges for full page including one master copy and 30 other Xerox copies
 - ii) Printing charge for half page including one master copy and 30 other Xerox copies.
 - iii) Printing charge for cover page including one master copy and 30 other Xerox copies
 - iv) Printing charge for index page including one master copy and 30 other Xerox copies.

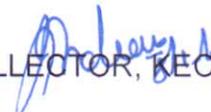
v) Binding charge per copy.

8) The printing press shall without fail print the name(s) of their firm at the bottom of each page of the Master Electoral Roll.

9) The firm has to deposit the Master electoral Roll and Xerox copies of electoral roll at the destination on his own arrangement.

10) The approved printing Presses/Firms who violates the terms and conditions of agreement shall be liable for forfeiture of the security money.

11) The undersigned reserves every right to cancel the quotations without assigning any reasons thereof.


COLLECTOR, KEONJHAR

Memo No. 1185/DUDA (K) DT 08/12/2021

Copy forwarded to All Sub-collector/All Block Development Officers/ All Tahasildhars/ Executive Officers of all Municipalities/NAC with a request to publish the above notice in their Notice Board for wide publication.

Copy forwarded to DIO, NIC, Keonjhar for uploaded the tender notice in the district website for information of the general public.

Copy forwarded to DIPRP, Keonjhar for information and necessary action. He is requested to publish the advertisement in one local edition of Odia Daily News Paper.

Copy to Office Notice Boards.


COLLECTOR, KEONJHAR