



OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KEONJHAR
(PANCHAYAT SECTION)

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No. 864 /GP(K)

Date : 03/09/2021

QUOTATION/TENDER CALL NOTICE

Sealed Quotations/Tenders are hereby invited from the intending local press(es)/DTP Firms to undertake the printing work as detailed below. The quotation of the Tender Papers should be dropped in the Tender Box kept in District Panchayat Office, Collectorate, Keonjhar by 1.00 PM of 20.09.2021 which will be opened on 28.09.2021 at 11.00 AM in Mini Conference Hall of Collectorate, Keonjhar in presence of the Tender Committee and the Quotationers or their authorized representatives.

1. The Electoral Roll for each Grama Panchayat is to be printed in 30 copies in 60 GSM Cream Wove paper. This shall be printed with 84 Entries on 1st Page with heading on the top and qualifying date, date of publication of Electoral Roll and page at the bottom. In the subsequent pages there shall be 96 entries with short heading at the top and qualifying date, date of publication of Electoral Roll and page at the bottom. The Electoral Roll shall be printed in Odia and each page of the Electoral Roll shall be of A-4 size.
2. The Printing Press(es)/DTP Firms should furnish their printing capacity and past experience in successfully executing important printing works of Government.
3. Before issue of the printing Order, an agreement in the prescribed form will have to be executed and security amount of Rs.5000/- (Rupees Five thousand) only in shape of cash shall be deposited by the selected Printing Press(es)/DTP Firms with the District Panchayat Officer, Keonjhar.
4. The Printing Press(es)/DTP Firms shall be made responsible for cent percent accuracy of printing and asked to make its own arrangement for proofreading .

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5. The Printing Press(es)/DTP Firms shall without fail print the names of their Press(es)/DTP Firms at the bottom of each page of Electoral Roll.
6. The following footnote shall be printed in the final Electoral Roll.

ଏହି ଭୋଟର ତାଲିକା ପଂଚାୟତ ନିର୍ବାଚନ ନିମନ୍ତେ ଗ୍ରହଣୀୟ । ବିଧାନସଭା ଓ ଲୋକସଭାର ଭୋଟର ତାଲିକା ଭିନ୍ନ ଅଟେ ଓ ତାହା ନିର୍ବାଚନ କମିଶନ, ଭାରତୀୟ ଦ୍ଵାରା ପ୍ରକାଶନ କରାଯାଏ । ପ୍ରତ୍ୟେକ ବିଧାନ ସଭା ଓ ଲୋକସଭା ନିର୍ବାଚନ ପୂର୍ବରୁ ଭୋଟର ତାଲିକାରେ ଆପଣଙ୍କ ନାମ ଅଛି କି ନାହିଁ ଦୟାକରି ତନଖି କରନ୍ତୁ ।

7. The rates of printing of Electoral Roll, Cover Page, Index Page and binding charges are given as follows:-

CEILING Rates prescribed for printing of Electoral Rolls

Item of work-

With 84 Entries on 1st Page with heading and 96 entries in each subsequent pages.

1	Full Page	For 30+1 Copies	Rs 50.00
2	Half Page	-do-	Rs 25.00
3	Cover Page	-do-	Rs 30.00
4	Index full Page	-do-	Rs 32.00
5	Index half Page	-do-	Rs 16.00
6	Binding charges	Per Book Grama Panchayat Wise	Rs 6.00

The above rate is applicable for one soft copy in CD, one master copy and 30 spare copies either by printing/DTP and in no case the rate shall exceed the prescribed rate. Besides above rate GST if applicable shall be taken into account.

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8. The Press(es)/DTP Firm(s) shall supply one soft copy in CD, one master copy and 30 spare copies either by printing/DTP.
9. The security amount shall be forfeited if the approved printing press(es)/DTP Firm(s) violate the terms and conditions of the agreement.
10. The undersigned reserves the right to cancel any or all quotations without assigning any reason thereof and engage one or more press(es)/DTP Firm(s) for timely completion of the work..


COLLECTOR, KEONJHAR.

Memo No. 865/GP(K)

Date: 03/09/2021

Copy forwarded to all Sub-Collectors/Block Development Officers/Tahasildars/Executive Officers of all Municipalities/NACs of Keonjhar District with a request to publish the notice on their Notice Board.

Copy to the DIO, NIC, Keonjhar with a request to upload the quotation call notice in Keonjhar District Portal for wide publication.

Copy to the Notice Board of the Collectorate, Keonjhar.


COLLECTOR, KEONJHAR.