

GOVERNMENT OF ODISHA

**PANCHAYATI RAJ AND DRINKING
WATER DEPARTMENT**



BID DOCUMENT

**FOR SHORT TENDER CALL NOTICE NO. 03 OF
2021-22**

**OFFICE OF THE PANCHAYAT SAMITI,
GHASIPURA**

Name of the work :- Const. of

**DISTRICT RURAL DEVELOPMENT AGENCY,
KEONJHAR**

Contractor


Block Development Officer, Ghasipura

**GOVT. OF ODISHA
PANCHAYATI RAJ AND DRINKING WATER DEPARTMENT
PANCHAYAT SAMITI, GHASIPURA**

1.Name of the Works: :- Const. of

2.Total No. Of Works: Fifty Four Nos

3.Approximated Estimated Cost: **Rs.**.....

4.Class of Contractor:

5.Period of Completion: **3 (Three Calender month)**

6.Date of sale of Tender Paper: - *Dt. 20.07.2021 to 31.07.2021.*

7.Last date of receipt of Tender Paper: - *Dt.02 .08.2021 till 5.00PM.*

8.Date and time of Opening of Tender Paper: - *Dt.03.08.2021at 11.00 AM.*

The details can be seen from the website <http://www.kendujhar.nic.in> and from the DTCN.

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PANCHAYAT SAMITI: GHASIPURA
DETAILED TENDER CALL NOTICE (01/2021-22)

Terms and Conditions

1. Sealed tenders in conformity with detailed tender call notice to be eventually drawn in from of the OPWD F-2 Agreement and will be received up to **5.00 P.M on 02.08.2021** by the Block Development Officer, GHASIPURA for the work: "**Const. of**" at a tender value of **Rs (As in TCN)** from Government Registered Contractors of R&B/N.H/RW Wings of Class "**C & D**", "**B & C**", "**A & B**" and above and will be opened on **03.08.2021** at **11.00 A.M** in presence of the tenderers or their authorized agents by the Block Development Officer, GHASIPURA.
2. The tenderers shall pledge note that the work shall have to be completed within **3(Three) calendar month** commencing from the date of issue of the written order. Tenderers are required to submit a detail programme of work along with tenders which they consider necessary keeping in view the clause of the F-2 Agreement of P.W.D. Without this programme of work, the tender shall be considering defective & liable for rejection. No late tenders will be considered. Tenders submitted through telephone or telegram will not be accepted.
3. Tenderers are required to submit a "Bid Security Declaration" in lieu of Bid Security with stipulation that, if they withdraw or modify their bids during period of validity etc. they will be suspended for the time specified in the tender documents as per office memorandum No.8943 Dated 18.03.2021 of Finance Deptt. Of Govt. of Odisha.
4. Bidders submitting downloaded bid documents from official website of NIC, Keonjhar (<http://www.kendujhar.nic.in>) are requested to deposit the requisite non-refundable fees of **Rs.6000/- /Rs.4000/-** in shape of demand draft and prepared on or before last date of sale of tender paper and submit the same along with the bid keeping in a separate envelop marks cost of tender documents downloaded from internet.
5. The Block Development Officer, GHASIPURA reserves the right to reject any or all the tenders received without assigning any reason. The tenderer, whose tender is selected for acceptance shall within a period of seven days upon written intimation being given to his of acceptance of his tender mark an initially security deposit equal to that of E.M.D. over and above the E.M.D. i.e " Bid Security Declaration" as stipulated in clause above and sign the agreement in the item rate contract from the P.W.D. The amount withheld from successive work bills according to the provisions of the item rate contract shall be retained as security deposit. Failure to execute required agreement and deposit of the security i.e " Bid Security Declaration" as above shall be suspended for the time specified in the clause of the F-2 Agreement of P.W.D. No tender shall be finally accepted unless the required Bid Security Declaration is deposited. The written agreement to be entered into between the contractor and the Block Development Officer, GHASIPURA shall be the foundation of the right of both parties and the contract shall be deem to be incomplete until the agreement has first been signed by the contractor and then by the Block Development Officer, GHASIPURA in the manner as laid down in O.P.W.D Code.

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6. Both E.M.D. & I.S.D.(BID Security Declaration) shall be refunded to the successful tender after **6 months** of completion of works provided that all defects if pointed out by Engineering Staff are rectified. However, the security deposit will be refunded only after audit, which is being deducted from time to time in all running as well as final bills.
7. The rate shall be quoted in words and figures. Otherwise, the tender will be liable for rejection. In case of discrepancy between unit's rates and totals, the unit/%rate rate shall prevail. The rates shall be quoted in % rate contact. The tender shall be written legibly and free from erasers, over writings, conversion of figures. Corrections, where unavoidable should be made by scoring out, initialing dating and re-writing.
8. The Contractor shall be responsible for payment of royalties or other charges for quarrying materials. All local taxes including state sales tax and income tax, ferry and tollage charges, other local taxes shall be paid by the contractor. The same will be deducted from the work bill if the contractor fails to produce the valid receipt in support of the payment of the above said charges/taxes.
9. The tender shall not be considered unless the tenderer encloses true copies of Income Tax Clearance Certificate and Sales Tax Clearance Certificate and Labour License from the Competent Authority along with his tender and original certificate are to be produced before the Block Development Officer, GHASIPURA at the time of sale of tender papers.
10. If the contractor removes any materials or stock supplied to him from the site of the work with a view to dispose off the same dishonestly or for any other reason without written permission of the Block Development Officer, GHASIPURA he shall in addition to any other liabilities civil or criminal arising out of such removal, liable to pay a penalty equivalent to given times rate of the materials or stock so removed according to the stipulated rate and the penalty so imposed shall be recovered from the Contractor from any sum that may then be immediately due or any time there after becomes due to the contractor or from his security.
11. The contractor shall be fully liable to indemnify the Block payment of any compensation under workmen compensation Act VIII of 1923 on account of worker employed by him and the full amount of compensation paid shall be recovered from the contractor.
12. All Reinforced Cement Concrete work shall confirm to the detailed Indian standard specification and shall be of proportion as per design with the specification mentioned in the tender schedule. All items of work shall be executed in accordance with the detailed standard specification of Orissa as followed by State PWD (Roads & Buildings).
13. Shuttering and centering shall be with seasoned Sal wood planks inner width of which shall be lined with suitable shuttering made of leak proof and tight including false work as directed or alternatively steel shuttering and centering shall be used.

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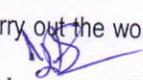
14. For the purpose of the jurisdiction, in the event of dispute if any, the contractor shall be deemed to have been into within the Block Area and it is agreed that neither party to the agreement will be competent to bring any suit with regards to the matter covered by this contract at any place.
15. It is contractor's responsibility to correctly demarcate the lay-out and orientation of the building etc. and fixation of level pillars at site as directed by the Asst. Executive Engineer or Asst. Engineer or Junior Engineer or Grama Panchayat Technical Assistant. All expenditure in connection with tools and plants, instrumental materials etc., shall be borne by the contractor.
16. After the work is finished, all surplus materials and debris shall be removed, preliminary work such as mixing plates etc., are to be dismantled and all the materials removed from the site and ground upto **30 mtrs.** wide from the building etc. should be cleaned and dressed by the Contractor at his own cost. The net rate quoted should be inclusively of all these expenditures. He should return all the unused Departmental materials to JE concerned.
17. The Contractor shall not interfere with the execution of water supply or electrical fittings and other works entrusted to any other agency by the Block at the time during the progress of work.
18. The Engineer-in-Charge of work shall have the right to reject the scaffolding and centering etc., made for the work and such structure if found defective in his/ their opinion.
19. The contractor shall at his own cost make water supply for all work and make sanitary arrangements for his labour campus. The Contractors shall also arrange adequate lighting arrangement for night work, wherever at his own cost.
20. Boiling of water arising from any reason whatsoever from the foundation if necessary shall be borne by the Contractor. No payment shall be made for fixing arranges bench-marks. Level pillers profiles and benching and leveling the ground whenever required. The rates quoted shall be for finished items of work inclusive of all incidental items of work.
21. It should be understood clearly that on claim whatsoever shall be entertained as regards extra item of work or extra quantity of any item in excess of the estimate, written order must be obtained from the Block Development Officer, GHASIPURA for such extra item or quantity of work.
22. The Contractor must follow the fair wages clauses as introduced by the State Government.
23. Except as otherwise provided in the contract, all quotation and disputes relating to the meaning of the specification, designs, drawings and instructions contained therein and as to the quality of workmanship of materials used in the work, or as the any other question claim right, matter of anything whatsoever of any arising out of the execution of failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the tender committee. The award of the Tender Committee shall be final, conclusive and binding on all parties to this contract.
24. The contractor shall arrange at his own cost, necessary tools and plants as may be required for the efficient execution of the work and the rates quoted should be inclusive of the running and hire charges of such tools and plants.
25. The Contractor shall submit to the Block office monthly return of the labour both skilled and un-skilled employed by him on the work. In case of non-payment, contractor is solely responsible in the labour court.

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26. No part of the contract shall be sublet without written permission of the Block Development Officer, GHASIPURA or transfer is made by power of attorney authorizing other to receive payment on the contractor's behalf.
27. No tender documents shall be sold to the intending tenderers on the date of opening of the tender.
28. If any further necessary information is required the Block Development Officer, GHASIPURA will furnish such information but it must be in order and according to instructions.
29. Only ACC/ Konark brand Cement (OPC – 43 Grade) will be used and weight of each cement bag being taken as 50Kg. Further that the M.S. or Tor Rod shall be used in the work as per SAIL Brand.
30. No contractor shall be permitted to furnish his tender in his own manuscript papers or latter pads.
31. In the event of delay in the supply of detailed structural designs for unavoidable reasons, reasonable extension of time will be granted on application by the contractor, but no claim for monetary compensation therefore shall be entertained under any circumstances.
32. Before quoting his rates the tenderer can inspect the site of proposed work. He should inspect the quarries and satisfy himself about the quality, availability of materials, medical aids, labour, food stuff etc., and the rates shall be inclusive of all these items, in every case the materials must comply with the relevant specification. The sample of materials in sealed packets should be submitted along for approval of Block Development Officer, GHASIPURA while executing the work.
33. The tenders containing extraneous conditions not covered by the tender call notice are liable for rejection.
34. The Contractor shall have to furnish certificate along with the tender to the effect that he is not related to any Block Office staff.
35. Tenders shall be deemed valid and hold good till 90 days from the date of obtaining of tenders and subject to extend depending upon the situation with written consent from the agency concerned so arise out of unavoidable circumstance.
36. After completion of the work, the contractor shall arrange at his own cost all requisites and equipments for testing for the work of building, roads and culverts etc., if found necessary and bear the entire cost of such test.
37. Before executing the work, contractor must erect one transparency board stating a brief note on the work to be executed and payment will be made out of estimated amount. No running bill will be paid unless transparency board is setup at the work site. Also, after the work is completed necessary correction is to be made if required over the transparency board by the executants as directed by Engineer-in-Charges.
38. The tenderer may at his option quote reasonable rate for each item of work carefully so that rates for one item should not be unworkably low and for other items too high. He should be able to substantiate his rates for any or all items through detailed analysis.
39. The Block Development Officer, GHASIPURA reserves the right to reject any or all tenders received without assigning any reason whatsoever. The Block Development Officer, GHASIPURA also reserves the right to accept any tender without assigning any reasons to other tenders.
40. The Engineer-in-Charge shall have the power to make any alternations in or addition to the original specification, drawing, designs and instructions that may appear to him to be necessary or advisable during the progress of the work. The Contractor shall be bound to carry out the work in accordance with

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any instruction, which may be issued to the contractor after being signed by the Engineer-in-Charges and such alteration shall not invalidate the contract and any additional work which the contractor may be directed to do the manner, above, specification as part of the work shall be carried out by the contract on the same conditions in all respects on which he agreed to do the main work. The time for the completion of the work shall be extended in the proportion that the additional work bears to the original work shall be extended in the proportion that the additional work bears to the original contract work and the certificate of the Engineer-in-Charge shall be conclusive as to such proportion, and if the additional work included any class of work shall be carried out at the rate entered in the sanctioned schedule of rates of the locality during the period when the work is being carried on and if such mentioned class of work is not entered in the schedule of rate of the district then the contractor shall within seven days of the date of his receipt of the order to carry out the work, inform the Engineer-in-Charges of the rate which it is his intention to charge for such class of work and if the Engineer-in-Charges does not agree to this rate, he shall notice in writing be at liberty to cancel his order to carry out such class of work and arrange to carry it out in such manner as may be consider advisable provided always that the contractor shall commence work of any expenditure in regard thereof before the rates shall have been determined as lastly here in before mentioned when and in such case he shall only be entitled to the paid in respect of the determination of the rate as aforesaid according to such rate of determination of the rate as shall be fixed by the Engineer-in-Charge. In the event of dispute, decision of the Block Development Officer, GHASIPURA will be final.

41. Tenderers are required to go through each clause of the item rate contract from the Block Office carefully in addition to the clause herein before tendering.
42. Additional Performance Security shall be obtained from the bidder when the bid amount is less than estimated cost put to tender. In such an event, **only the successful bidder who has quoted less bid price/rates** than the estimated cost put to tender shall have to furnish the exact amount of differential cost i.e. estimated cost put to tender minus the quoted amount as Additional Performance Security (APS) in shape of Demand Draft/Term Deposit Receipt pledged **in favour of the Block Development Officer, GHASIPURA within seven days**, otherwise the bid shall be cancelled and the security deposit shall be forfeited. Further, proceeding for blacklisting shall be initiated against bidder. As per office Memorandum No.4559 Dated 05.04.2021 of Works Deptt. Of Govt. of Odisha modification to APS will have to be deposited as detailed below :-

| Sl.No | Range of Difference between the estimated cost put to tender and Bid Amount | Additional Performance Security to be deposited by the successful Bidder |
|-------|---|---|
| 1 | Below 5% | No Additional Performance Security |
| 2 | From 5% and above and below 10% | 50% of (Difference between estimated cost put to tender and Bid Amount) |
| 3 | From 10% and above | 150% of (Difference between estimated cost put to tender and Bid Amount) |

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43. Item of work not covered by the tender notice will be paid at the Current Schedule of Rates of the Public Works Departments, and those not covered by S.R. will be paid on actual analysis approved by the Engineer-in-Charges.
44. Standard Public Works Department specification of the Govt. of Orissa will be followed in executing the work.
45. The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall be reckoned from the date on which the written order commence work is issued to the contractor. The work shall throughout the stipulated period of the contract be carried on with all due diligence (time being deemed to be the essence of the contract on the part of the contractor) and the contractor shall pay the compensation and amount that equal to 1/3rd percent on the amount of the estimated cost if the whole works shown by the tender for every day that the whole work remain un commenced or during the execution of the work the contractor shall be bound, in all case in which the time allowed for any work exceed on month, to complete one fourth to whole of the work before three fourths of such times has lapsed in the event of the contractor failing to comply with the condition, he shall be liable to pay as compensation an amount equal to one third percent of the said estimate cost of the whole work for every day that the due quantity of work remains incomplete provided always that the entire amount for compensation to be paid under provisions of this clause shall not exceed 10 percent on the estimated cost of work as shown in the tender.
46. Measurement will be taken and payment will be made for M.S.Rods and reinforcement grills as per the actual length and weight of M. S. Rods utilized in works. The weight of binding wires and cut pieces will not be considered for payment.
47. 3% ("C" & "D" Class)/ 5% ("B" and above) will be deducted from each payment of bill on gross value towards security deposit money. This security money is excluding EMD & ISD payments towards EMD & ISD will be paid to the contractor without any interest on application after six months of completion of work provided the final bill is paid and the defects if any pointed out within six months of completion for work have been rectified by the Contractor. S.D. shall be refunded after audit only.
48. Income Tax @ 1% for person & 2% for Firm and GST (TDS @ 2%) will be deducted from the bill amount as per Govt. prescribed from time to time accordingly a bill voucher will be submitted to the Block Development Officer ,GHASIPURA by the contractor.
49. No monetary compensation will be entertained on account of natural calamities like cyclone, earth quake, flood and heavy rain fall etc., but suitable extension of time may be granted by on consideration of the application of the contractor and that too only on valid reasons. No escalation claim will be entertained during the time period and extension period.
50. The earth work for roads will be done & assessed as per the actual pit excavated and measured or by truck measurement or by section measurement on actual level taken or as assessed by the Engineer-in-charges of the works.
51. Rubble Stone, boulders, rough stone, soling stones and over size metals measured by volume of closely packed stacks. 1/6 of the volume for voids will normally be deducted from closely packed stacks. For

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- loosely packed stacks percentage of voids will be determined on actual observation and deducted as assessed at site by Engineer-in-Charges.
52. 12 ½ % will be deducted from metal and moorum towards void. The box heaps of 1.50mx1.50mx0.50m to be measured as one cum. similar measurement to be adopted for gravel stacks and voids deducted. The rates should be excluding voids.
 53. Sand will be measured in box heaps of 1.50mx1.50mx0.50m being taken as one cubic meter or as directed by the Engineer-in-Charges of the work.
 54. Maintaining traffic, cutting trenches from road side lines and watching, providing signals and providing diversion road etc and maintenance for them till completion of work should be done by the contractor at his own cost.
 55. It is contractor responsibility to correctly demarcate the road alignment, centre line and edge line of the road and formation width metaling width and soling width and fencing line etc., for execution of work as directed by the Assistant Executive Engineer/Assistant Engineer/Junior Engineer/Gram Panchayat Technical Assistant. All expenditure in connections with T&P instruments materials etc., required for this purpose shall be borne by the Contractor.
 56. The quantities of item of work may vary at the time of actual execution of the work. The Contractors should do the work at his tendered rate whatsoever the quantity may be without any extra claim.
 57. Compacted thickness as of soling stone and metal including consolidation of bill materials for which no claim for extra payment shall be entertained.
 58. Only Crusher broken chips shall be allowed for R.C.C. Work as the case may be as stated in Tender Schedule or as directed by Engineer-in-Charges.
 59. Five percent will be deducted for voids of chips of size 6mm and above.
 60. The Contractor shall sign on the plan and documents for service connection (Such as P.H.D. and Electric) as and where required by the Department or house owner other wise the security money of the contractor will not be released.
 61. If the rate quoted by the bidder is **more less than (14.99% Less)** of the tendered amount, then such a bid shall be rejected and the tender shall be finalized basing on merits of rest bids. But if more than one bid is quoted at **14.99% (Decimal up to two numbers will be taken for practical purpose)** less than the estimated cost, the tendered accepting authorities will finalize the tender through a transparent lottery system where all bidders/authorized representatives, the concerned Block Development Officer and the tender committee will remain present.
 62. No excess over and above the estimated rates shall be allowed. In case, the lowest tenderer fails to negotiate his rates to estimated rates, the documents shall be forwarded to Govt. for approval.
 63. No empty Cement Bags will be taken back by the Block and the same will be recovered from the bill @Rs.3.70 / per bags.

Verified by

**Account Officer
GHASIPURA Block**

Contractor

Approved by


**Block Development Officer
GHASIPURA Block**


Block Development Officer, Ghasipura

CERTIFICATE NO.-1

(CLAUSE NO. 40)

I/We hereby certify that I/We* am/are* **related/not related**(*) to any officer of the rank of Additional Project Director(Tech) of DRDA, Keonjhar& above and any officer of the rank of GPTA/Account Officer and above of the Panchayat Samiti, GHASIPURA, Govt. of Odisha I/We* am/are* aware that, if the facts subsequently proved to be false, my/our* contract will be rescinded with forfeiture of E.M.D and security deposit and I/We* shall be liable to make good the loss or damage resulting from such cancellation. I/We also note that, non-submission of this certificate will render my / our tender liable for rejection.

(*) - Strike out which is not applicable

Signature of the Contractor.

Date:

Contractor


Block Development Officer, Ghasipura

For official use only

01. E.M.D.

Furnished / Not furnished

Rs. _____ in shape of _____

Pledged/Not Pledged

02. Valid Registration certificate:- copy furnished/Not furnished

03. PAN Card : - copy Furnished/Not furnished

04. Valid VAT clearance certificate :- copy Furnished/Not furnished.

05. Valid Certificate of GSTIN:- copy Furnished/Not furnished.

06. Nos. of Tender paper: - _____

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