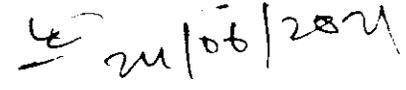


**SPECIFICATION OF ITEMS FOR PRINTING OF BRANDING MATERIALS**  
**SPECIFICATIONS, TERMS & CONDITIONS FOR PRINTING & SUPPLY OF IEC MATERIALS ON HEALTH PROGRAMME .**

1. Sealed tenders are invited from interested/bonafide/reputed agencies having adequate experience in printing & supply of different type of IEC/BCC assignments.
2. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidders may down load the tender document from the District NIC website of Keonjhar.
3. The tender will be in two parts i.e. technical bid. (Cover-A) and financial bid (Cover-B). The bidders should give their technical and financial proposal separately in two envelopes and should be put into another cover super scribed as **"Proposal for Printing , Supply & Fixing of printing materials under NHM in reference to adv no- .....2725....."**.
4. Bidders who qualify technically, their financial proposal shall only be opened.

**SPECIFICATIONS**

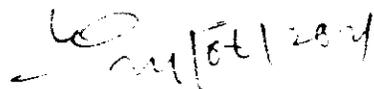
Last Date for submission of Quotation	Date: 13.07.2021 Address: CDM&PHO, Keonjhar ,At/Po/Dist-Keonjhar Pin-758001, (Through Speed Post/Register Post/Courier only)
Date, time and place of opening of Quotation.	Date: 14.07.2021 , Time: 11am AT-DTU, Conference Hall ,Keonjhar
<b>SPECIFICATIONS</b>	
1.IEC Folder for ASHA/School Children	Size: 14CMX28CM two fold (Total 4 page) Color: Multi Color ( 4 COLOUR) Paper: 220 GSM Art Paper Lamination: Gloss Lamination of both sides (All 4 pages)
2.Signage	Size- Square Feet Sun board vinyl pasting Thickness – 3M.M. Eco Solvent printing
3.Swasthya Kantha	Size- Square Feet Multi Colour Eco Solvent painting The cost per unit must be quoted including transportation and painting cost at the Sc/PHC(N)/CHC/ SDH and DHH level
4.Wall Painting on Key Health Messages	Size- Square Feet Multi Colour Eco Solvent painting The cost per unit must be quoted including transportation and painting cost at the Sc/PHC(N)/CHC/ SDH and DHH level

  
**CDM & PHO**  
**Keonjhar**

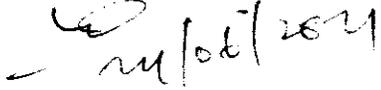
5. Poster Multicolor	Size 44CM X 56CM Process Multicolor Paper 130GSM Art paper Fixing with 2" adhesive double side Gum tape in the back side of the poster and without adhesive
6. Poster ( Black and White)	Size 44CM X 56CM Process Black and White Paper 130GSM Art paper Without adhesive and Fixing with 2" adhesive double side Gum tape in the back side of the poster
7. Leaflet Multi Color	Size 22CM X 28CM Process Multicolor Paper 90GSM Art paper & paper 75GSM Art paper single and double side
8. Leaflet Black and White	Size 22CM X 28CM Process black and white Paper 90GSM Art paper & paper 75GSM Art paper single and double side
9. Flex Banner	Star Quality rate per square fit with transportation cost to CHC level to be quoted.
10. Change of Flex Banner on existing Hoarding	Square Feet including Printing & Installation of Hoarding including fitting and fixing of the banner with iron pipes and GI wires at DHH, SDH, PHC(N), CHC, & SC of Keonjhar District
11. Printing of format in A4 size paper <b>single Side</b> 70 GSM paper - Black & White Printing	Per thousand / per piece
12. Printing of format in A4 size paper <b>both Side</b> 70 GSM paper - Black & White Printing	Per thousand / per piece
13. Printing of format in A3 size paper <b>single Side</b> 70 GSM paper - Black & White Printing	Per thousand / per piece
14. Printing of format in A3 size paper <b>both Side</b> 70 GSM paper - Black & White Printing	Per thousand / per piece
15. Standee	Size - 3ft. X 2ft. with stand With flex Pesting charges
16. Display board on Health Facilities	Size - Size - 3ft. X 2ft. Thickness - 3m.m. sun board Printing process - Eco Solvent vinyl print The cost per unit must be quoted including transportation and fixing cost at the Subcenter/PHC(N)CHC/ SDH and DHH
17. Large Hoarding	Size- Square feet. Quality of surface Angel frame to be used should be of good quality Joist- 5' X 2.5" Angle - 3" X 3" Angle- 2" X 2"

	<p>Three feet deep concrete on each pole of the board along with supporting iron angle  Frame should be made from Iron Angle  Structure of the hoarding will be of 5ft height from ground level and flex banner with Iron pipe fitting.  The Estimates per hoarding size square feet should be inclusive of cost of materials tax , transportation erection, mounting and annual maintenance cost (AMC) up to one year. The agency should quote the rate per hoarding as per the sq feet.</p>
18. Tin plate	<p>Size- Square Feet  Thickness -3m.m.  Multi Color  Eco Solvent painting  The cost per Square feet must be quoted including transportation and fixing cost at each destination.</p>
19. Erection of Temporary Hoarding & change of flex	<p>Erection of Temporary Hoarding on bamboo with fitting and fixing of flex.  Rate should be quoted per square feet.</p>
20. Supply of Rath for different IEC programme in the district	<p>TATA ACE vehicle with decoration of flex on Iron frame ( Four, side), Hire charges of vehicle per day including DOL per K.M and night halt to be mentioned item wise.</p>
21. Banner on Fabrics	<p>Star Quality rate per square fit with transportation cost to CHC level to be quoted.</p>
22. Change of Fabrics Banner on existing Hoarding	<p>Square Feet including Printing &amp; Installation of Hoarding including fitting and fixing of the banner with iron pipes and GI wires at DHH, SDH, PHC(N) ,CHC,&amp;SC of Keonjhar District</p>
23. M Register	<p>A3 One Side Printing .70 GSM, One page is white in color and another is yellow. 100 pages = 1 Register with binding and printed front cover.</p>
24. M1 Register	<p>A3 one side printing. 70 GSM.  100 pages = 1 Book</p>
25. M 4 Format	<p>A3 one side printing 70 GSM.  100 pages = 1 Book</p>
26. M3 Register	<p>A4 one side printing .70 GSM.  100 pages = 1 Register with Binding</p>
27. SSLR	<p>A3 one side printing .70 GSM.  100 pages = 1 Register with Binding</p>
28. SSMR	<p>A4 one side printing .70 GSM.  100 pages = 1 Register with Binding</p>
29. Printing of Booklet	<p>Paper 130GSM Art paper printing multicolour</p>
30. Printing of Booklet	<p>Size- A4 (Single Side), 80 GSM Paper, 100 Pages Booklet ,Black &amp; white Printing, Gum pasting Binding from top of the book with detachable sheets</p>

Traning Booklet	Size- A4 (Single Side), 80 GSM Paper,50 Pages Booklet ,Black & white Printing, Gum pasting Binding from top of the book with detachable sheets
32.Traning Booklet	Size- A4 (Single Side), 80 GSM Paper,50 Pages Booklet ,Colour Printing, Gum pasting Binding from top of the book with detachable sheets
33.Sticker of Vehicle	Size-8.25" Multicolour
34.Canopy including fitting front bottom and backdrop	Size- 6ftX6ftX7ft
35.Pushing card (post card size)	Size-13.5X9 C.M paper size 220GSM Art paper, Multicolour both side printing and single side rate to be quoted
36.Mini Hoarding	<p><b>Option 1: 6 ft X 3 ft</b>  Display area: 6 ft X 3ft  Display material: Preferable 8 gauge printed or painted tin plate.  Total Hight from inside the ground: 10 ft L iron angle ( 2" L iron angle should be used)  Base ( Inside Ground): 2.0 ft inside cement concrete  Above Ground (Ground to Top): 8.0 ft  Length: 6ft Iron Angle ( 2" Iron angle should be used)  Mid Joist Bar to Support display material: 3 ft L iron angle ( 2" L Iron angle should be used)</p> <p><b>Option 2: 4ft X 3ft</b>  Display area: 4ftX3ft  Display material: Preferable 8 gauge printed or painted tin plate.  Total Hight from inside the ground: 10 ft L iron angle ( 2" L iron angle should be used)  Base ( Inside Ground): 2.0 ft inside cement concrete  Above Ground (Ground to Top): 8.0 ft  Length: 4ft Iron Angle ( 2" Iron angle should be used)</p>
37.Register	Size 18"x 22" (Landscape) , 80 GSM Paper, Black & white Both side printing, Gum paste binding with cardboard , 50pages register
38.Form	Size- A5 (Single Side), 80 GSM Paper,100 Pages Booklet ,Black & white Printing, Gum pasting Binding from top of the book with detachable sheets
39.Form	Size- A8 (Single Side), 80 GSM Paper,100 Pages Booklet ,Black & white Printing, Gum pasting Binding from top of the book (50 pages in duplicate) with serial number and book number.
40.Full scape Register	Size -Full scape ,Black & white Bothside printing, Gum paste binding with cardboard , 50pages register, 80 GSM Paper
41.Referral Sheet	size- A/4 Size with Carbon paper,100 Pages in duplicate Booklet ,Black & white Printing, Gum pasting Binding from

  
21/04/2024  
**CDM & PHO**  
**Keonjhar**

	top of the book with detachable sheets
<b>2.SNCU Case sheet docket folder set</b>	<b>Each SNCU Case Sheet docket folder set shall contain the following 8 items</b>
<u>1(A) Docket folder With Pocket</u>	<u>1(A) Docket folder With Pocket- SPECIFICATION</u> Unit : Nos Size: 9.6" x 12" (folding size) pages-4+ inside one pocket paper : 350GSM Art paper (Gloss finish) Brightness 80 (minimum) Printing- Multicour Offset printing [(front & back of the folder) & on pocket] folding & pasting: one fold & one pocket (12 x 24 c.m.) pasting to contain 9-10 nos. sheets Qty - 1 No
1 (B) Discharge Card	Units: Nos. Size: 8.5" x 11" (Folding Size) Pages:-4, Paper:-120 GSM Maplitho, Brightness :-77(Min.) Printing:- Both side Multi Colour offset printing Folding:-One fold Qty - 1 No
1 ( C ) Neonatal Case Record Sheet	Unit:- Nos Size: 8.5" x 11" (Folding Size) Pages:-4 Paper:- 120 GSM Maplitho, Brightness:-77(Min) Printing : Both side Multi Colour offset printing Folding:-One Fold Qty - 1 No
1 (D) Investing Sheet	Units: Nos. Size: 8.5" x 11" Pages:-2 pages back to back Paper:-90 GSM Maplitho Brightness :-77(Min.) Printing:- Bi Colour offset printing Qty - 1 No
1 (E) Treatment Continuation & Clinical condition record Sheet	Units: Nos. Size: 8.5" x 11" Pages:-2 pages back to back Paper:-90 GSM Maplitho, Brightness :-77(Min.) Printing:- Bi Colour offset printing Qty - 3 No
1 (F) Monitoring & Nurses Order Sheet	Units: Nos. Size: 8.5" x 11" Pages:-2 pages back to back, Paper:-90 GSM Maplitho, Brightness :-77(Min.) Printing:- Bi Colour offset printing Qty - 1 No
43.CONSENT FORM	SIZE- A/4 , 8 PAGES BOOKLET , Black & white Both side Printing with stiching.

  
 24/06/2024  
**CDM & PHO**  
**Keonjhar**

	80 GSM Paper
44.DELIVERY CASE SHEET	SIZE- A/4 , 12 PAGES BOOKLET ,Black & white Both side Printing with stiching , 80 GSM Paper
45. Form 4 a Facility Based Neonatal Death Review Form	SIZE- A/4 , 3 PAGES BOOKLET ,Black & white Both side Printing with stiching , 80 GSM Paper
46. Baby Ticket	SIZE- A/4 , single PAGE ,Black & white Both side Printing, 80 GSM Paper
47.RNTCP LABORATORY REGISTER FOR CULTURE,CBNAAT AND DRUG SUSCEPTIBILITY REGISTER	COVER 300 GSM,INSIDE 95 GSM
48.TB LABORATORY REGISTER & SUPERVISORY REGISTER	COVER 300 GSM,INSIDE 95 GSM
49.PHI TB NOTIFICATION REGISTER & RNTCP PMDT TREATMENT REGISTER	COVER 300 GSM,INSIDE 95 GSM LAND SCAPE
50.REQUEST FORM FOR BIOLOGICAL SPECIMEN OF SPUTAM	70 GSM
51.TB TREATMENT CARD	300 GSM POTRAIT SCAPE
52.TB IDENTITY CARD	300 GSM LAND SCAPE
53.RNTCP PMDT TREATMENT CARD	300 GSM LAND SCAPE
54.REFERRAL FORM/INITIAL HOME VISIT FORM/DECLARATION FORM/TA-DA CLAIM FORM/MONTHLY REPORTING FORM/	70 GSM
55.FORMS A	70 GSM

**N.B:** 1. Rates should be quoted inclusive of cost of Sheet, Printing, pasting ,transportation, fixing, designing, DTP, as per specifications & also inclusive of charges of GST, towards supply at district and Block CHCs of the district.

2. Material is to be delivered at the different institution at district/city level/Block Level.

**Delivery Schedule:** Within 7 days from the date of purchase order receive by the successful bidder

**Consignee:-Chief District Medical & Public Health Officer Keonjhar.**

*24/06/2021*  
**CDM & PHO**  
**Keonjhar**

### TERMS AND CONDITIONS

<b>Terms &amp; Conditions</b>		<b>Documents to be Submitted</b>
<b>1</b>	The organization should be a bonafide registered body	Registration certificate
<b>2</b>	The organization should have PAN/TIN holder & up to date GST clearance certificate	Photo copy of PAN/Tin/GST Clearance Certificate.
<b>3</b>	Annual turnover of the bidder a. The average turnover should be Rs. 10 lakhs or more per annual for in last three financial years i.e 2017-18 , 2018-19 & 2019-20.	Certificate from Chartered Accountant, certifying the average annual turnover of 3yrs i.e 2017-18 , 2018-19 & 2019-20. Audited Balance sheet and P&L account of above said years .
<b>4</b>	The organization will have to submit the Affidavit with following clause:-  1. It has not been blacklisted by any Government Organization  2. The organization does not have any legal suit / criminal case pending against it for violation of PF /ESI/MW Act or any other law.  3. That the organization agrees to abide by all terms& conditions of tender  4. The organization will quote prices inclusive of all taxes as per square fit and transportation cost .	Affidavit
<b>5</b>	Tender must be accompanied by Security Deposit of Rs.10,000/- (Rupees Ten thousand only) by way of Demand Draft (Must be submitted), drawn on any Nationalized Bank in favour of ZSS (NRHM), Keonjhar, Tenders if not accompanied by Security Deposit will not be considered. Security of unsuccessful bidders will be returned without interest on finalization of bid. Security of successful bidder will be retained & will be refunded on successful completion of the job without interest.	Demand Draft
<b>6</b>	<b>Cost of tender paper of Rs.500/- ( Rupees Five Hundred Only) non refundable</b>	Demand Draft

*Handwritten signature*

**CDM & PHO  
Keonjhar**

	Conditional Tenders are liable to be rejected. In the event of acceptance, CDM&PHO Keonjhar decision will be final. The tender, which is not as per our required specifications, will not be considered.	
8	If the successful bidder fails to supply within the stipulated period i.e. 7 days, liquidated damage @ 0.5% of the tender value, per week of delay shall be deducted from the final payment. Deduction shall be made till 4% of purchase order rate. If the bidder still fails to supply his order stand cancelled.	
9	The CDM&PHO Keonjhar will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.	
10	All information, documents and data coming in the possession of the organization as a result of execution of the job shall at all-time remain the property of the CDM&PHO Keonjhar. The organization shall not make or allow any of his employee or agents etc. to make an unauthorized copy, use, access or other utilization of this material commercially or otherwise, directly or indirectly except as agreed to by the Office. The organization shall also ensure complete confidentiality of the information and data provided to it in the course of carrying out the job.	
11	Bidder must have sound knowledge of latest intellectual and property right. The authority who assigns the work is no way responsible for any deviation made by the supplier in this regard.	
12	The cost towards the testing of sample will be borne by the successful bidder	
13	The CDM&PHO reserves all the rights to accept or reject any or all the tenders without assigning any reasons whatsoever.	
14	Under no circumstance shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.	
15	The agency must have experienced in executing more than three assignments, out of which one must from Govt.	

*Handwritten signature*  
24/06/2024  
**CDM & PHO  
Keonjhar**

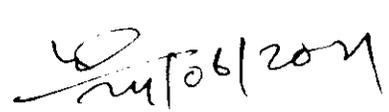
	Rates quoted against this tender enquiry shall remain valid up to 12 months after publication of approved rate. No request for increase in rates, if any, will be allowed or entertained during this period.	
17	The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory.	

**TENDER FORM**

**Part -1**

**(Technical Bid)**

1	Name of the Organization	
2	Address of the organization	
3	Name of authorized signatory (in capital letters)	
4	Authorization and specimen signature of the authorized signatory	
5	Telephone number of authorized signatory / Organization	
6	Registration no (Attach registration certificate issued from DIC)	
7	GST clearance certificate no ( Up to date)	
8	PAN	
9	Annual turnover certificate duly signed by Chartered Accountant submitted for last 3 years	

  
**CDM & PHO**  
**Keonjhar**

10	Security Deposit of Rs10,000/-	DD Number and date
11	Tender Paper Cost of Rs 500/-	DD Number and date
12	Affidavit of declaration that the organization does not have any legal suit / criminal case pending against it for violation of PF /ESI/MW Act or any other law. Submit.	
13	Affidavit of declaration that the organization agrees to abide by all terms& conditions of tender	
14	Whether all documents submitted signed by the authorized signatory of the organization ( Yes/ No)	
15	Proof of three assignments under taken and one from Govt.	

**DECLARATION**

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, the Firm/Agency will be blacklisted and will not have any dealing with the in future.

(Signature and seal of the authorized signature)

Place  
Date

  
 24/06/2024  
**CDM & PHO**  
**Keonjhar**

**TENDER FORM**

**Part -2**

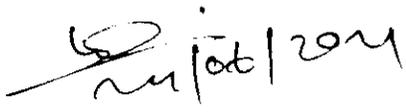
**(Financial Bid)**

SL. NO	NAME OF ITEMS	SPECIFICATION	Rate QUOTED with all tax and transportation
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			

*[Handwritten Signature]*  
24/06/2021

**CDM & PHO  
Keonjhar**

17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		

  
24/06/2024  
**CDM & PHO**  
**Keonjhar**

34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		

*[Handwritten signature]*  
20/06/2024

**CDM & PHO**  
**Keonjhar**

51		
52		
53		
54		
55		

Place  
Date

(Signature and seal of the authorized)

*Dr. Gobind*  
**CDM & PHO**  
**Keonjhar**