

**RECRUITMENT FOR THE POST OF
TECHNICAL SUPPORT STAFF
UNDER IM-PDS FOR KEONJHAR DISTRICT**

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE:KEONJHAR

No. 494 / CSK Dated. 22/08/2022
(XXX-18/2022)

ADVERTISEMENT

Applications are hereby invited from the interested candidates for recruitment of Technical Support Staff purely on contractual basis with consolidated monthly remuneration as noted below under "Integrated Management of Public Distribution (IM-PDS) Scheme" related with National Level de-duplication of ration cards based on Aadhar , National Level portability (One Nation One Ration Card) and implementation of all e-Governance activities related to IM-PDS Scheme. The qualification & other eligibility criteria as under

| Name of the Post | Vacancy | To be deployed at | Requisite educational qualification | Monthly consolidated remuneration |
|---|----------|--|--|-----------------------------------|
| 1 | 2 | 3 | 4 | 5 |
| Technical Support Staff for IM-PDS Scheme | 01 (One) | In the Office and under Administrative Control of Chief Civil Supplies Officer –cum-District Manager, OSCSC Ltd., Keonjhar | BSc/ BCA/Graduate with Diploma in Computer / B.E./ B.Tech / MCA / MBA with 2+ years' experience in Technical Support work / data management work | Rs. 40,000/- per month |

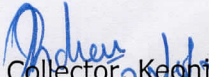
Last date of receipt of application is 06.07.2022 by 5.30 PM through Speed Post / Regd. Post only in the address of Chief Civil Supplies Officer-cum-District Manager, OSCSC Ltd., Keonjhar. No other mode of receipt will be entertained . Applications received beyond the stipulated date or through other mode (courier / by hand) shall not be entertained .

A. Other Eligibility Criteria:- An applicant in order to eligible for the post he / she must be

- Below 37 years of age as on 01.01.2021 .
- able to read, write and speak in Odia.
- of good character

B. How to apply:-

- The candidates fulfilling the eligibility criteria are advised to download the application format from Keonjhar district Website www.keonjhar.nic.in which to be filled by the candidate in English Language only. www.keonjhar.nic.in
- The applicant should affix recent colour passport size photograph at top right side of the application form .
- The applicant should submit self attested copy of HSC certificate in support of Date of Birth/ all educational certificates / experience certificate in Technical Support work / data management work alongwith application form duly signed by the applicant and should submit the application form with all enclosures in a sealed cover through Speed Post / Regd. Post only . All the applicants should clearly write on the top of the sealed envelop".
Application for the post of Technical Support Staff for IM-PDS Scheme for Keonjhar District."
- Applications without supporting documents /incomplete / not fulfilling the prescribed criteria in any respect shall be rejected.
- The candidate already employed in Govt. / Semi-Govt. / Central PSU / State PSU / any other organization shall submit "No Objection Certificate" issued by their present employee at the time of interview if shortlisted .


Collector, Keonjhar


Memo No. 495 / CSK/Dtd. 22/06/2022

Copy forwarded to the Additional Secretary to Govt., FS & CW Deptt., Odisha, Bhubaneswar for information with reference to his Letter No. 13704/Dtd.20.09.2021 and 7725/Dtd. 25.05.2022 .

Copy forwarded to the DIO, NIC, Keonjhar for information and necessary action. He is requested to hoist the said Advertisement in the district website for wide circulation.

Copy to DIPRO, Keonjhar for information and taking necessary steps for proper advertisement in 02 widely circulated daily newspaper as per I & PR norms.

Copy forwarded to Notice Board of Collectorate / All Sub-Collectors / All Tahasildars /BDOs/ Executive Officers of all ULBs for wide circulation.


Collector, Keonjhar

APPLICATION FOR RECRUITMENT FOR THE POST OF TECHNICAL SUPPORT STAFF (TSS) ON CONTRACTUAL BASIS UNDER INTEGRATED MANAGEMENT OF PUBLIC DISTRIBUTION (IM-PDS) SCHEME

Post applied for _____

Advertisement No & Date _____

1. Full name of the applicant (in capital letter) _____

2. Father's name _____

3. Date of birth(DD/MM/YY) _____
(As recorded in HSC or equivalent exam)

4. Age as on 01.01.2021: _____ Years _____ Months _____ Days

5. Gender (Male/Female) _____

6. Marital Status(Married/Unmarried) _____

7. Address:-

| Present Address | Permanent Address |
|----------------------|----------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| Dist _____ PIN _____ | Dist _____ PIN _____ |

Paste recent colour
passport size
photograph and sign
across

8. State of Domicile/Resident _____

9. Contact details:- Mobile No. _____ alternate MobileNo _____

Valid email id _____

10. Academic Qualification : (HSC or equivalent onwards)

| Sl No. | Exam Passed | Name of the Institute | Name of the Board/University | Whether regular Course (Yes/No) | Duration of the Course | Year of passing | Marks (excluding 4 th optional) | | Percentage of marks (%) |
|--------|-------------|-----------------------|------------------------------|---------------------------------|------------------------|-----------------|--|---------------|-------------------------|
| | | | | | | | Full Mark | Marks secured | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute and also attach a copy of such norms/certificate fixed by the University/Institute concerned)

11. Professional/Statutory Qualification :

| Sl No. | Exam Passed | Name of the Institute | Name of the Board/University | Whether regular Course (Yes/No) | Duration of the Course | Year of passing | Marks (excluding 4 th optional) | | Percentage of marks (%) |
|--------|-------------|-----------------------|------------------------------|---------------------------------|------------------------|-----------------|--|---------------|-------------------------|
| | | | | | | | Full Mark | Marks secured | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute and also attach a copy of such norms/certificate fixed by the University/Institute concerned)

1. Post Qualification Experience :

| Sl No. | Name of the Organization where worked | Post held with Basic pay/Scale of Pay | Duration of experience | | Total Years of experience (in years and months) | Type of assignment handled/Specific nature of work/duty performed |
|--------|---------------------------------------|---------------------------------------|------------------------|----|---|---|
| | | | From | To | | |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |

Declaration

I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature / appointment is liable to be rejected / terminated. I also declare that I have never been disengaged from service under any organization on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc.

Full Signature of the Applicant

Date:

Place:

List of enclosure(s):-

Note:

1. The following documents are to be enclosed along with the application:
 - a. Two copies of passport size colour self attested photographs. One copy of self attested photograph will however to affixed at the position in the application form.
 - b. Self attested photocopies of documents in support of age, qualification, experience etc.
 - c. Self attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Adhar card /Passport).

Roles & Responsibilities of the District Project Management Unit (DPMU)
Manned by the Technical Support Staff (TSS)

1. To facilitate close coordination with District Project Management Unit (SPMU), the System Integrator/vendor of FS & CW Department for FPS Automation, District Chief Civil Supplies Officer/Civil Supplies Officer, Additional CSO/ACSOs, Block/ULB level Marketing Inspectors/Inspectors of Supplies, Procurement Inspectors (PI) of OSCSC godowns, Fair Price Shop Owners etc shall ensure smooth & successful functioning of automated and authenticated distribution of PDS commodities and distribution data uploading to FPS server from Fair Price Shops, as per mandate of Department of Food & Public Distribution (DoFPD) of Government of India/FS & CW Department, Odisha.
2. Regular reporting to DoF&PD, CPMU and SPMU team as and when required.
3. Access and monitor functioning of various components of PDS computerisation i.e. Digitization of Ration Card Management System, Online Allocation, Supply Chain Automation/Operation in OSCSC Depots, Grievance Redressal and FPS Automation in the district.
4. Monitor and keep stock of current IT infrastructure/inventory supplied to Districts, RCMS Centres at Blocks/ULBs/DGRO Offices, OSCSC Godowns and to Fair Price Shops which are provisioned for implementation of End-to-End Computerisation scheme/IM-PDS Scheme.
5. Render services and all necessary support to District Chief Civil Supplies Officer/Civil Supplies Officer, Additional CSO/ACSOs, Block/ULB level Marketing Inspectors/Inspectors of Supplies, Procurement Inspectors (PI) of OSCSC godowns, Fair Price Shop Owners in carrying out the operational and technical work related to PDS operations/reforms.
6. Attend/participate in the training sessions organised by Food Supplies and Consumer Welfare Department/OSCSC related to PDS operations and also impart training to the field staff/FPS dealers as per requirement.
7. Understand software customisation requirements of field staff and communicate to District Chief Civil Supplies Officer/Civil Supplies Officer, Additional CSO/ACSOs, Block/ULB level Marketing Inspectors/Inspectors of Supplies, Procurement Inspectors (PI) of OSCSC godowns, Fair Price Shop Owners/SPMU.
8. Submit performance report of PDS operations including End-to-End Computerisation and IM-PDS implementation to CCSOs/CSOs/SPMU on regular basis through MIS systems (as per the frequency agreed by the state-weekly/monthly basis).
9. Update monthly food grains allocation and distribution figures of Non-automated FPSs on Annavitarn Portal.
10. Update monthly allocation and off-take figures of non-NFSA dashboard, in the district.
11. Regular monitoring and validate following specific information on Government of India and State Portals:

Selection Process and General Instructions

- There shall be an interview of the shortlisted candidates by the selection committee and final selection will be made basing on the performance in the interview .
- After selection, the candidature of the applicant would be provisional and subject to subsequent verification of certificates / testimonials .
- The decision of the selection committee shall be final and binding on all candidates in all aspects relating to eligibility, acceptance or rejection of the application, selection of the candidates etc. . No enquiry / correspondence will be entertained in this regard.
- Candidates are requested to come for interview with all original documents.

Sd/-
Collector, Keonjhar

**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE:
KEONJHAR**

(Civil Supplies Section)

No. 494 / CSK
(XXX-18/2022)

Dated. 22.06.2022

ADVERTISEMENT

Applications are invited for contractual engagement of the post of Technical Support Staff for District Project Management Unit (DPMU), Keonjhar for the period till 31.03.2023 which may extend further subject to requirement and performance of the incumbent . The details of the advertisement including Job Description, Eligibility Criteria & General instructions for submission of application can be accessed in www.kendujhar.nic.in . The application along with the requisite documents shall be sent to The Chief Civil Supplies Officer, Collectorate, Keonjhar, PIN:- 758001 by Registered / Speed Post only.

The closing date of receipt of application is 06.07.2022 (5.30 PM)

Sd/-
Collector, Keonjhar