



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: KEONJHAR
(SOCIAL WELFARE SECTION)**

ଜିଲ୍ଲାସାମାଜିକ କାର୍ଯ୍ୟାଳୟ : କେନ୍ଦୁଝର

(ଜିଲ୍ଲା ସମାଜ କଲ୍ୟାଣ ବିଭାଗ)

ଜିଲ୍ଲା ସମାଜ କଲ୍ୟାଣ ଅଧିକାରୀଙ୍କ ଅଫିସ୍ ପାଇଁ ଭଡା ଗାଡ଼ି ନିୟୋଜନ ନିମନ୍ତେ ବିଜ୍ଞାପନ - ୨୦୨୧

QUOTATION TO ENGAGE HIRING VEHICLE IN THE OFFICE OF THE

DISTRICT SOCIAL WELFARE OFFICER, KEONJHAR-2021

QUOTATION CALL NOTICE FOR HIRING OF VEHICLE

No. 509 /SW/DATED. 17.2 /2021.

Sealed Quotation Call Notice is hereby invited for engage of private owners hiring vehicle for the office of the District Social Welfare Officer, Keonjhar, from reputed Travel Agencies/Tour operators or private individuals for providing **01 Tiago/Bolt/Celerio Petrol driven car/Bolero /TUV etc. Diesel Driven Jeep vehicles.**

The interested Travel Agencies/Tour operators or private individuals may be submitted their sealed Quotation/tender papers on or before 09.03.2021 at **1 p.m.** by **SPEED POST/ REGISTERED POST/BY HAND** in the address of District Social Welfare Officer, Keonjhar and in the same day the tender papers will be opened at 4.00 p.m. in the *office chamber of A.D.M.*, Keonjhar.

The detailed terms and conditions of the quotation as per above quotation call notice No. _____/SW. Dated. _____ may be downloaded from the district website i.e., www.kendujhar.nic.in.


Additional District Magistrate, Keonjhar
Additional District Magistrate

Memo No. 510 /SW. Dated. 17.2.2021 Keonjhar

Copy to the District Informatics Officer, NIC, Keonjhar to float the above quotation documents in the District website at once.

Copy to the notice board.

Copy to the notice board of all Sub-Collectors/all B.D.Os/all C.D.P.Os/all district level offices of Keonjhar district for wide publication.


Additional District Magistrate, Keonjhar
Additional District Magistrate
Keonjhar

Standard Bidding Document
Government of Odisha
OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE: KEONJHAR
(District Social Welfare Section)

QUOTATION CALL NOTICE FOR HIRING OF VEHICLE

Sealed quotations are invited from interested reputed Travel Agencies/Tour operators or private individuals for providing **01 Tiago/Bolt/Celerio Petrol driven car/Bolero /TUV etc. Diesel Driven Jeep vehicles** having sitting capacity not more than (10) ten including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in District Social Welfare Office, Keonjhar on monthly rent basis.

- 1) The vehicle must be in Road Worthy condition, shall not be more than **3 years old** from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gently and obedient in nature.
- 4) A sum of **Rs. 5000.00** shall be deposited by the intending bidders in shape of Account Payee Bank Draft Drawn in favour of District Social Welfare Officer, Keonjhar/Fixed Deposit in the name of the bidder pledged to District Social Welfare Officer, Keonjhar and submitted along with the tender as security deposit. After completion of tender process, the amount/EMD will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge is quoted separately in the general bid information (excluding fuel).
- 6) The vehicle must achieve a fuel efficiency of **17 KMs per liter per car and 10 KMs per liter per Bolero/TUV etc. .**
- 7) The details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms. covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III).
- 8) The Quotation should be submitted in the address of District Social Welfare Officer, Keonjhar superscribing "QUOTATION FOR VEHICLE ON HIRING BASIS" on the top of the envelope.

- 9) The Quotation completed in all respect should reach the undersigned on or before 09.03.2021 by 1.00 p.m. and shall be opened on the same day at 4.00 p.m. in presence of the bidders or their authorized representatives.
- 10) The application form of quotation containing General Bid information & Terms and conditions for Hiring of Vehicle etc. will be available with D.S.W.D. Head of office on payment of Rs. 100.00 from 18.2.2021 to 9.3.2021 or can be downloaded from www.kendujhar.nic.in. from Date 18.2.2021 to Date 9.3.2021. In case the application form is downloaded from Govt. website the applicant shall furnish a Demand Draft for an amount Rs. 100.00 (Rupees one hundred) only payable at Keonjhar towards the cost of application alongwith the application.
- 11) The undersigned reserves the right to accept or reject or negotiate the quotation.


Additional District Magistrate,
Additional Keonjhar Magistrate
Keonjhar

TERMS AND CONDITION OF HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance certificate, Fitness Certificate, Pollution certificate, valid Contract carriage Permit, Proof of up to date tax payment etc. and D.L. of the driver available all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any persons or damage to any property on account of use of hired vehicle any manner whatsoever. The ~~owner~~ shall be responsible for all such litigation.
2. The hire charge to be paid for monthly basis is final but does not include cost of petrol/diesel, which is to be paid separately basing on actual consumption and lubricants as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of petrol/diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years of old from the initial registration and also in good running condition the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The hirer of the vehicle reserves the right to add or delete any condition if it is felt necessary during the time of execution of agreement.


 Additional District Magistrate,
 Keonjhar
 Keonjhar

Annexure-III

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicles:
- 2) Type of Vehicle(AC/Non-AC):
- 3) Year of Manufacture:
- 4) Model:
- 5) Date of registration:
- 6) Name & complete address
of the owner of vehicle:
- 7) Fitness Certificate validity:
- 8) Permit validity:
- 9) Insurance validity:
- 10) Pollution validity:
- 11) Name/Address of the Driver:
- 12) D.L. No. & Validity of the D.L. of the Driver:
- 13) Proposed hire Charge of the vehicle per month:
- 14) Rate of fuel consumption/Mileage per liter:
- 15) Contact Number of the Service provider(Tenderer/Quotationer)
Mobile No. _____ Telephone No. _____

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal signature of the
Tenderer/ Quotationer