

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KEONJHAR
(NCD CELL)

Letter No. 5978 / DPHO/NCD, Keonjhar

Date: 29/12/2020

To

The Information & Public Relation Department, Odisha,
Bhubaneswar

Sub: Publication of Tender Call Notice for **"Proposal for Supply of IEC/BCC materials to be used in Health Wellness Centre (HWC) under NHM"**

Madam/Sir,

With reference to the subject cited above you are requested to publish the Tender call notice in your esteemed two daily Daily News Paper for one time basis on 29/12/2020 issue only with minimum space. The advertisement is given below for publication.

Therefore, you are a requested to publish the advertisement by utilizing minimum space as per the approved I & PR Govt. of Odisha rate. The bill will be paid by departmentally not by district authority.

	ZILLA SWASTHYA SAMITI, KEONJHAR OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KEONJHAR (NCD CELL) TENDER CALL NOTICE
Advt. No. <u>5978</u>	Date: <u>29/12/2020</u>
Sealed tender are invited from the registered supplier/firm for "Proposal for Supply of IEC/BCC materials to be used in Health Wellness Centre (HWC) under NHM" for the year 2020-21. The interested supplier/firm having valid GST may apply. The term & condition along with list of items the tender may be downloaded from the web site www.keonjhar.nic.in . The tender should reach to the office of the undersigned by <u>11/01/2021</u> at <u>9.30 AM</u> P.M. through Speed Post/Regd. Post/ Courier and which will be opened on at <u>5 PM same day</u> DTU Conference Hall NHM, Keonjhar. This office will not entertain any tender after the due date/time fixed for at any circumstances.	
The undersigned reserves the right to reject any or whole tender without assignment any reason thereof.	
Sd/ Chief District Medical & Public Health Officer, Keonjhar	

Yours faithfully,


Chief District Medical &
Public Health Officer, Keonjhar

Memo No. 5979 / DPHO/NCD, Keonjhar

Date: 29/12/2020

Copy forwarded to the DIO, NIC, Keonjhar for information & requested to publish the Tender Advertisement under UEHP & NHM on dt. 30/12/2020 in the District NIC website under the heading of "**Proposal for Supply of IEC/BCC materials to be used in Health Wellness Centre (HWC) under NHM**" for information of the public or agency. The details of the Tender advertisement are enclosed

[Handwritten signature]
29/12/2020

Chief District Medical &
Public Health Officer, Keonjhar

Memo No. 5980 / DPHO/NCD, Keonjhar

Date: 29/12/2020

Copy to all the District Tender committee members DPHO/ ADPHO(TV)/FW/VBD/Leprosy /SMO/DPM(NHM)/DAM/ Revenue Officer (Collector Representative), Keonjhar for kind information & requested to attend the Tender committee meeting to be held on !!/01/2020 at 5:00 PM in DTU Conference Hall NHM, Keonjhar.

[Handwritten signature]
29/12/2020

Chief District Medical &
Public Health Officer, Keonjhar

Memo No. 5981 / DPHO/NCD, Keonjhar

Date: 29/12/2020

Copy submitted to the Collector & DM, Keonjhar for favour of kind information.

[Handwritten signature]
29/12/2020

Chief District Medical &
Public Health Officer, Keonjhar

Memo No. 5982 / DPHO/NCD, Keonjhar

Date: 29/12/2020

Copy submitted to the Mission Director, NHM, Odisha for favour of kind information.

[Handwritten signature]
29/12/2020

Chief District Medical &
Public Health Officer, Keonjhar

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KEONJHAR
(NCD - Cell KEONJHAR)

TENDER CALL NOTICE

No. 5978/DPHO/NCD, Keonjhar

Date 29/12/2020

Sealed tender is invited from the registered supplier/firm for supply of **"Proposal for Supply of IEC/BCC materials to be used in Health Wellness Centre (HWC) under NHM"** for the year 2020-21. The interested supplier/firm having valid GSTIN may be applied. The lists of the items are mentioned below in details. The term & condition of the tender may be downloaded from the web site www.kendujhar.nic.in. The tender should reach to the CDM&PHO, Keonjhar (NCD Wing) 11.12.2020 at 4:30 P.M. through Speed Port/Regd. Post/ Courier and which will be opened on 5.12.2020 PM DTU Conference Hall NHM, Keonjhar. This office will not entertain any tender after the due date/time fixed for at any circumstances. The contract valid for a period of One year.

The undersigned reserves the right to reject any or whole tender without assignment any reason thereof.

Terms & Conditions:-

- 1) The organization should be a registered under DIC
- 2) The organization should have PAN & up to date GST clearance certificate
- 3) Tender must be accompanied by (EMD) of **Rs. 10,000/- (Ten thousand only)** by way of Demand Draft, drawn on any Nationalized Bank in favour of **ZSS (NPCDCS)** payable at **Keonjhar**. Tenders not accompanied by EMD will not be considered. Security of unsuccessful tenders will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded on successful completion of the job without interest. The said deposit must be submitted along with Tech. Bid.
- 4) Cost of tender paper of **Rs1000/- (One thousand only)** non refundable Cost of Tender paper must be submitted by way of Demand Draft, drawn on any Nationalized Bank in favour of **ZSS (NPCDCS)** payable at **Keonjhar**.
- 5) The EMD amount will be forfeited, if the party wants to withdraw the tender from the event and the EMD amount of the unsuccessful bidders will be refunded within a period of 30 (thirty) days after finalization of the tender process.
- 6) Each bidder shall submit one bid only. Submission of more than one bid of same bidder will consider rejection of all bids.
- 7) There are two parts of the tender documents named as TECHNICAL BID & FINANCIAL BID. The bidders are required to fill the bids in two separate envelope subscribe as TECHNICAL & FINANCIAL BID. And both envelope must be put in a bigger envelope subscribe as tender documents for **"Proposal for Supply of IEC/BCC materials to be used in Health Wellness Centre (HWC) under NHM"**.



- 8) Conditional Tenders are liable to be rejected. In the event of acceptance, District Purchase Committee, DHH Keonjhar decision will be final. The tender, which is not as per our required specifications, will not be considered.
- 9) If the successful bidder fails to supply within the stipulated period i.e. 30 days, liquidated damage @ .5% of the tender value, per week of delay shall be deducted from the final payment. Deduction shall be made till 4% of purchase order rate. If the bidder still fails to supply his order stand cancelled.
- 10) All information, documents and data coming in the possession of the organization as a result of execution of the job shall at all-time remain the property of the CDM&PHO Keonjhar. The organization shall not make or allow any of his employee or agents etc. to make an unauthorized copy, use, access or other utilization of this material commercially or otherwise, directly or indirectly except as agreed to by the Office. The organization shall also ensure complete confidentiality of the information and data provided to it in the course of carrying out the job.
- 11) Bidder must have sound knowledge of latest intellectual and property right. The authority who assigns the work is no way responsible for any deviation made by the supplier in this regard.
- 12) The CDM&PHO reserves all the rights to accept or reject any or all the tenders without assigning any reasons whatsoever.
- 13) Under no circumstance shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.
- 14) All the documents mentioned in technical bid format must be submit with technical bid. Any one document not submitted from mentioned in technical bid is liable to reject the tender documents of bidder.
- 15) Evaluation & selection criteria.-The envelopes containing technical bids will open first & evaluate based on the documents & forms submitted in technical bid format. The financial bids of those bidder will be open whose technical bid is found to be responsive as per the tender requirements .All other price bids will be ignore.
- 16) **Delivery Schedule:** Within 30 days from the date of purchase order receive by the successful bidder
- 17) For reference of quoted items, bidders may be welcome to discuss about the matter to concerned department.

Tender calling authority is not responsible late receiving of bids due to any postal delay.



Payment Terms & Conditions:

- I. The payment will be released as per purchase order value after successful supply of all the items.
 - II. Goods will supply as per supply order & the supply of goods good quality, & quantity should be equal with as per specification of tender items.
 - III. The CDM&PHO Keonjhar will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.
 - IV. Payment will be made through PFMS/Account Transfer.
1. The firm will have to submit an **Affidavit** (On original Stamp Paper of relevant value) in the technical bid with the following clauses :-
 - a) Our organization has not been blacklisted by any Government Organization
 - b) Our Organization does not have any legal suit / criminal case pending against it for violation of GST Act or any other law.
 - c) Our organization agrees to abide by all terms & condition of tender.
 - d) Our organization will quote prices inclusive of all taxes with transportation charges.
 2. Penalty to be imposed for delay in supply, as per procurement guidelines issued by the Govt. of Odisha.
 3. **LEGAL JURDICATION:-** all legal disputes are subjects to the jurisdiction of Keonjhar Courts



FORWARDING LETTER SELF DECLARATION FORM

(To be submitted by Bidder's in non-judicial stamp pamper)

[To be submitted in Technical Bid]

To,
CDMO-Cum-District Mission Director
Keonjhar

Dear Sir,

Sub: Your Tender Ref. No. _____, Date _____.

This is with reference to your above mentioned tender for supply of "**Proposal for Supply of IEC/BCC materials to be used in Health Wellness Centre (HWC) under NHM**" having examined the tender document; we hereby submit our proposal along with the necessary documents. I/ We hereby declare that our Organization (Registered distributor/ Wholesaler/ Manufacture) is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that, the authority/purchase committee reserve the right to consider/ reject any or all bids without assignment any reason thereof.

Date: _____/_____/2020



Authorized Signatory:

Name:

Designation:

Place:

Phone:

Email:

TENDER FORMAT

(Technical Bid Proposal for Supply of IEC/BCC materials to be used in Health Wellness Centre

(HWC) under NHM)

(To be furnished in technical Bid)

1	Name of the Organization	
2	Address of the Organization	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory / organization	
5	Telephone number & email id of authorized signatory / organization	
6	The organization should be a registered under DIC	
7	GST Up to date clearance	(Photo copy to be attached)
8	PAN No	(Photo copy to be attached)
9	Tender must be accompanied by (EMD) Security Deposits of Rs. 10,000/- (Ten thousand) only by way of Demand Draft, drawn on any Nationalized Bank in favour of ZSS (NPCDCS) payable at Keonjhar . Tenders not accompanied by EMD Deposit will not be considered. Security of unsuccessful tenders will be returned without interest on finalization of bid. EMD of successful tenderer will be retained & will be refunded on successful completion of the job without interest. The said deposit must be submitted along with Tech. Bid.	(Draft to be submitted)
10	Cost of tender paper of Rs 1000/- (One thousand only) non refundable Cost of Tender paper must be submitted by way of Demand Draft, drawn on any Nationalized Bank in favour of ZSS (NPCDCS) payable at Keonjhar .	(Draft to be submitted)
11	Annual turnover of the bidder : The average annual turnover should be Rs. 10 lakhs or more for last three financial years (2015-16&2016-17&2017-18)	Certificate from Chattered Accountant, certifying the average annual turnover of last 3 consecutive financial years in original. Audited Balance sheet and P&L account of said financial years (2015-16&2016-17&2017-18).
12	Declaration to the effect that regarding does not have any legal suit / criminal case pending against it for violation of GST act or any other law and agrees to abide by all terms & condition of the tender.	(Affidavit by original stamp paper Certificate by Notary with clauses as mentioned Payment Terms & Conditions Sl. No. 1(One).
13	Submission of Bank Account Details:- Bank a/c No., Name of the bank, Branch & IFSC code.	(photo copy Bank account to be attached)
14	Affidavit of declaration that the organization agrees to abide by all terms& conditions of tender	(Original copy to be attached)



15	All documents to be submitted signed by the authorized person in each page with seal and Index to be submitted.	
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DECLARATION

I /we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is correct to the best of my / our knowledge. I / we understand that in case of any deviation in the above statement / furnishing of forged documents etc. at any stage, our Firm/Agency will be blacklist and will not have any dealing with your organization in future.

Signature and seal of the authorized signatory

Place:

Date :

Seal



(Financial Bid Proposal for Printing & Supply of IEC/BCC materials under NHM)

(To be furnished in technical Bid)

(Financial Bid)

SL. NO	NAME OF ITEMS	SPECIFICATION	Unit Cost	Rate quoted without tax	GST	Total
1	Patient referral cards at PHC Level	<p>Unit : Booklet</p> <p>No. of Sheets : 50 (50 Sheets marked as original + 50 Sheets marked as Duplicate) with One Carbon sheet in each booklet. Printing type (Inner Sheets) : <u>Single side</u>, Black 1st Sheet of the Booklet shall be printed as "Original" and the next sheet shall be printed as "Duplicate" (for taking carbon copy) and this will be repeated in the remaining sheets of the booklet.</p> <p>Paper Size : ¼ Demy Paper :Original Sheet (White Colour) - 80 GSM Maplitho, Brightness : 80 (Minimum) Duplicate Sheet (Yellow Colour) - 54 GSM Maplitho Binding Type : Top Pad binding with stapling with 1/2 pound hard board on back side Cover Page : 1 cover page on the front (80 GSM Maplitho Single sided Black Printing as Patient Referral Card - PHC)</p> <p>Perforation: Perforation at the of top of the Pad Binding (In Original sheet of the booklet only)</p>	Per Unit			
2	Patient referral cards at Sub- Centre level.	<p>Unit : Booklet</p> <p>No. of Sheets: 50 (50 Sheets marked as Original + 50 Sheets marked as Duplicate) with One carbon sheet in each booklet. Printing Type (Inner Sheets) :<u>Single side, Black</u> 1" Sheet of the Booklet shall be printed as "Original" and the next sheet shall be printed as "Duplicate" (for taking carbon copy) and this will be repeated in the remaining sheets of the booklet.</p> <p>Paper Size :1/4 Demy Paper : Original Sheet (White Colour) - 80 GSM Maplitho,</p>	Per Unit			



		<p>Brightness : 80 (Minimum) Duplicate Sheet (Yellow Colour) - 54 GSM Maplitho Binding Type : Top Pad binding with stapling with 1/2 pound hard board on back side. Cover Page : 1 cover page on the front (80 GSM Maplitho Single sided Black Printing as ““Patientt Rreferral Card— Sub Centre” Perforation : Perforation at the of top of the Pad Binding (In Original sheet of the booklet only)</p>				
3	Flip Book	<p>Unit : Flip Book Size : 12” * 8 “ Total no. of Flip Sheets : 15 Sheets Paper (Flip Sheets) :300 GSM Art Paper (Gloss Finish), Brightness : 80(Minimum) Printing (Flip Sheets) : Multi-Colour both side offset printing Lamination : Both side lamiination of the flip sheets Binding : Wiro Top binding with 20 mm Wiro Printing Flip Stand Cover : Flip Stand cover (1 1/2 Pound Mill board: 2 Nos connected with each other with base having folding arrangement for hand held as well as table top position) having white Art paper [130 GSM, Brightness : 80 (min.)] pasting with wiro binding.</p>	Per Unit			
4	NCD Drugs Paper Pouch	<p>Unit :Envelop Size:4.5”x9” Paper:90GSMMaplithoPaper,Brightne ss:77(Minimum) Printing: Simple Colour Printing (IEC message with Logo)</p>				
5	Case Record & Information Sheet for NTCP	<p>Unit :Booklet Size: 1/2Demy Total No. of Pages : 12</p> <p><u>Paper</u> 8 Pages : 80 GSM Maplitho Paper, Brightness : 77 (Minimum) 4 Pages : 90 GSM Maplitho Paper, Brightness : 77 (Rlinimum)</p> <p><u>Printing</u> 8 Pages: Both side Single Colour Printing 4 Pages: Single side Multicolour Printing Binding : Centre Stitching</p>	Per unit			

		Perforation: Perforation at middle of 9th page and side with border at 11 th page (in 90 GSM Maplitho paper)				
6	Flex banner with iron framing	Size 6" * 4" with Iron Frame.	Per unit maximum Rs.1500			
7	Referral slip	Size – DEMY 1/8 with Auto Carbon) (Book – 50 page original paper , 50 page auto carbon paper)	Per unit.			

Place

Date

(Signature and seal of the authorized Signatory)

