

**OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER : PATNA.**

**QUOTATION/TENDER CALL NOTICE FOR HIRING VEHICLE**

No 608 /

Dated. 11 / 11 /2020 .

Sealed Quotation/tender Call Notice is hereby invited by the undersigned for reputed Travel Agencies/ Tour operators of private individuals for providing one no. of non-AC Diesel driven vehicle having seating capacity not more than seven including driver which shall confirm to the term and condition(Annexure-I) for official use for monitoring and supervision of various ICDS activities and maintaining official tours under Mobility Support.

By the lady supervisor on monthly rent basic from the date of engagement which may either be terminated prior to date of commencement if remained of extend thereafter on administrative exigency.

- 1- The vehicle must be in road worthy condition shall not be more than three years old from the initial registration and must have valid registration certificate, insurance certificate, fitness certificate valid contact carries permit proof of up to date tax payment etc. Which are mandatory for playing of vehicle.
- 2- The driver of vehicle must have a valid driving licence for driving light transport passenger vehicle and should be sufficient well experienced in the driving transport passenger vehicle.
- 3- The driver should be well behaved gentle and obedient in nature.
- 4- A sum of Rs. 5000/- (five thousand)only shall be deposited by the intending bidders in shape of account payee bank draft drawn in favour of the CDPO Patna and submitted along with the tender as security deposit. After completion of the tender process the amount will be refunded to the successful bidders.
- 5- The maximum rate of the hire charges per month must be quoted separately in the general bid information. The maximum budget fixed by the Govt. in fixed is Rs. 24000/- (Rupees twenty four thousand) only per month i.e. Rs. 16000/- for hire charges and Rs.8000/- for fuel.
- 6- The vehicle must achieved a fuel efficiency of 12kms per litre.
- 7- The details of the make and year of manufacture of the vehicle, registration number, mileage (Kms covered per litre) name of the driver with driving licence no. and period of validity should be specifically provided in the general bid information to be furnished with the quotation (Annexure-III).
- 8- The quotation completed in all respect should reach the office of the ICDS project Patna on or before 25.11.2020. at 1pm and shall be opened on 26.11.2020 in the office chamber of the Child Development Project officer Patna at 3pm in presence of the bidders or their authorised representatives. Quotation of the lowest bidder shall be accepted for engagement of vehicle in an agreement with term and condition.
- 9- The application form of quotation containing general bid information and term and condition for hiring of vehicle etc will be available in the office of the ICDS project

Patna on payment of Rs 100/-(Rs. One hundred) only from 11.11.2020 to 24.11.2020(except Govt. holidays) in the office hour.

- 10- The undersigned reserves the right to accept or reject or negotiate quotation without assigning any reason thereof.
- 11- The envelope of the sealed quotation must be super scribed as TENDER HIRING OF VEHICLE ON MOBILITY SUPPORT.

*11.11.2020*  
Child Development Project Officer,  
Patna, Keonjhar

Memo.No. 609 / Dated. 11 / 11 /2020.

Copy submitted to the District Information Officer, NIC, Keonjhar to upload the above tender documents in the District website at once.

Copy submitted to the Sub-Collector, Keonjhar for kind information and necessary action. He is request to display dis-Quotation call notice in their office notice board for information of general public.

Copy submitted to the District Social Welfare Officer, Keonjhar for kind information and necessary action. She is request to display dis-Quotation call notice in their office notice board for information of general public.

Copy submitted to the Block Development Officer, Patna/Tahasildar, Patna /MO CHC PATNA for kind information and necessary action. They are request to display dis-Quotation call notice in their office notice board for information of general public.

Copy to the all the members of the tender committee for kind information and necessary action. They are requested to attend tender committee meeting for opening of quotations in respect of hiring of vehicles for office use of ICDS Patna on 26.11.2020 at 3pm.

Copy to the notice Board of ICDS Patna for information of general public.

Copy to vehicle guard file.

*11.11.2020*  
Child Development Project Officer,  
Patna, Keonjhar

## TERMS AND CONDITIONS FOR HIRING OF VEHICLES

### Annexure-II

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- 1 The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc., and D.L. of the driver available all the times. The office hiring the vehicle, i.e. C.D.P.O, Patna, shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hired vehicle owner shall be responsible for all such litigation.
- 2 The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditures of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear Box & differential coolant, Tyres & Tubes, Battery etc. Will be borne by the bidder.
- 3 It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by owner.
- 4 In case of breakdown of reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
- 5 In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
- 6 The vehicle shall report for duty for minimum of 25 days in a month.
- 7 In case of emergency, the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.
- 8 Monthly hire charges and reimbursements towards cost of diesel(as per actual) and lubricants(as per Govt. Norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
- 9 The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
- 10 If the services are found to be unsatisfactory or if the scheme under which vehicle has been hired is closed, the client shall give one month notice and terminate the agreement.
- 11 In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
- 12 If the bidder violates any of the terms of the contract, Government shall forfeit the entire amount of security deposit.
- 13 The driver of the vehicle after every day of tour should report in the office and get the Log Book duly signed by the C.D.P.O. otherwise bills will not be paid.
14. The vehicle must be a commercial vehicle.

Accepted

Vehicle Owner

*Patil*  
11.11.2020  
Child Development Project Officer,  
Patna, Kailashpur

Annexure-III

GENERAL INFORMATION FOR HIRING VEHICLE

- 1) Registration No. Of Vehicle:-
- 2) Type of Vehicle(AC/Non-AC):-
- 3) Year of manufacture:-
- 4) Model:-
- 5) Date of registration:-
- 6) Name and complete address of the owner of vehicle:-
- 7) Fitness Certificate validity:-
- 8) Permit validity:-
- 9) Insurance validity:-
- 10) Name/Address of the Driver:-
- 11) D.L.No. & Validity of the D.L. of the Driver:-
- 12) Proposed hire charges of the vehicle per month excluding fuel cost:-
- 13) Rate of fuel consumption/Mileage per litre:-
- 14) Contact Number of the Service provider(Tenderer/Quotationer):-

Mobile.....Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal and Signature of the  
Quotationer/ Tenderer