

DISTRICT RURAL DEVELOPMENT AGENCY
(Odisha Livelihoods Mission)
KEONJHAR, ODISHA- 758001

Notice No.

250/OLM/DRDAK

Date.

24.08.2020

QUOTATION CALL NOTICE

Sealed quotations are invited from interested reputed Travel Agencies / Tour Operators or Private Individuals for providing one Bolero vehicle, which shall conform to the Terms and Conditions (Annexure - II) for official use in OLM-DMMU Cell, Keonjhar at DRDA, Keonjhar on monthly rent basis.

01. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Coverage Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
02. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
03. The Driver should be well behaved, gentle and obedient in nature.
04. A sum of Rs. 3,000/- (Rupees three thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Odisha Livelihoods Mission - (NRLM), Keonjhar and submitted along with the quotation as security deposit. After completion of the quotation process, the amount will be refunded to the unsuccessful bidders within one month.
05. The monthly rate of hire charge be quoted separately in the general bid information (excluding Fuel and Lubricants Cost)
06. The vehicle must achieve a fuel efficiency of 10 Kms per liter (minimum average mileage)
07. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity of the driving license should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III)
08. The Quotation completed in all respect should reach the undersigned on or before 28/08/2020 by 11.00 A.M through **Speed / Regd. Post / Courier only** and shall be opened on the same day at 11.30 A.M in presence of the bidders or their authorized representatives.

09. The application form of Quotation containing General Bid Information and Terms & Conditions for Hiring of Vehicles etc. can be downloaded from www.kendujhar.nic.in from 24/08/20 to 28/08/2020. Along with the downloaded application form, the applicant shall furnish a demand draft for an amount of Rs. 100/- (Rupees one hundred) only towards the cost of application.
10. The undersigned reserves the right to accept or reject or negotiate the quotation.
11. The envelop of the sealed quotation must superscribe **"QUOTATION FOR HIRING OF VEHICLE"** in OLM-DMMU.

[Signature]
Project Director
DRDA, Keonjhar
Project Director
D.R.D.A., Keonjhar

Memo No. 251/OLM/DRDA(K)

Date. 24.08.2020

- Copy forwarded to the BDO, Sadar Block / CDPO, Keonjhar / DSWO, Keonjhar / Dy. Director, Planning, Keonjhar for information and necessary action. They are requested to display the quotation in their Notice Board for wide circulation.
- Copy to the Notice Board of DRDA, Keonjhar and DMMU-OLM, Keonjhar.
- Copy to DIO, NIC, Keonjhar with a request to upload in the Keonjhar district official website for wide publicity.

[Signature]
Project Director
DRDA, Keonjhar
Project Director
D.R.D.A., Keonjhar

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

01. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- i) Valid Registration Certificate, ii) Insurance Certificate, iii) Fitness Certificate, iv) Valid Contract Carriage Permit, Proof of up-to-date tax payment etc, and Valid Driving License of the driver available all the times. The Odisha Livelihoods Mission (DMMU) having its office at DRDA, Keonjhar who will be hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer (Vehicle Owner) shall be responsible for all such litigation.
02. The hire charges to be paid on monthly basis is final but does not include cost of diesel / petrol, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts & differential Coolant, Tyres & Tubes, Battery etc, will be borne by the bidder (Vehicle Owner).
03. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
04. In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
05. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
06. The vehicles shall report for duty for minimum of 25 days in a month.

07. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
08. Monthly hire charges and reimbursement towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidders will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
09. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Project Director
DRDA, Keonjhar
Project Director
D.R.D.A., Keonjhar

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :-
(Attach copy of the Registration Certificate)
- 2) Types of Vehicle :-
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of Registration:-
- 6) Name & complete address of the
Owner of the vehicle:-
- 7) Fitness Certificate validity:-
(Attach copy of the Fitness Certificate)
- 8) Permit validity :-
(Attach copy of the same)
- 9) Insurance validity :-
(Attach copy of the Insurance validity)
- 10) Name / Address of the Driver:-
- 11) D.L No. & Validity of the D.L of the Driver:-
(Attach copy of the D.L of the Driver)
- 12) Proposed Hire Charge of the vehicle per month
excluding fuel cost:-
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service Provider (Quotationer):-
Mobile No: _____

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the Quotationer
Address :