



Zilla Swasthya Samiti, Keonjhar

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KEONJHAR
{District Programme Management Unit, NHM}

Advt.No. 2465

Date: 19.06.2020

TENDER CALL NOTICE FOR SUPPLY OF FOOD (CATERING SERVICES) (Tender)

Sealed tenders are invited from registered suppliers/agencies (with GST registration having GSTIN) for supply of food (Catering Services) to CDM & PHO, Keonjhar (NHM wing) for a period of one year on an annual rate contract basis. Details regarding the items, terms & conditions and formats for submission of tender may be downloaded from the website: www.keonjhar.nic.in. The tenders should reach the office of the undersigned by 8th July 2020 till 05.30 P.M. The tenders will be opened on 09.07.2020 at 12.00 PM. The undersigned reserves the right to accept/reject any or all the tenders without assigning any reason thereof.

Sd/-

 19/06/2020
Chief District Medical & Public Health Officer
Keonjhar

TENDER DOCUMENT FOR SUPPLY OF FOOD (CATERING SERVICES) ON ANNUAL RATE CONTRACT

1. Sealed tenders are invited from registered suppliers/agencies/authorized dealers for supply of food (catering services) to office of the CDM & PHO (NHM, Keonjhar) for a period of one year on annual rate contract basis.
2. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from our website: www.kendujhar.nic.in
3. The tender will have to be submitted in two parts i.e. **technical bid (Cover-A)** and **price bid (Cover-B)**. The bidders should submit their technical and price bid separately in two envelopes clearly marked as technical bid & price bid and those two envelopes should be put into another outer envelope super scribed as **"Tender for Supply of food items on Annual Rate Contract Basis to CDM & PHO (NHM, Keonjhar) to advt. No -2465 dtd.19.06.2020"**.

The tenders should be addressed to:

The Chief District Medical & Public Health Officer,
District Head Quarter Hospital
Keonjhar
Pin Code- 758001

The last date & time of submission of tender is **8th July 2020, 05.30 PM**. The tender shall be opened on **09.07.2020** at **12.00 PM** in the conference hall of DTU, Keonjhar in the presence of tenderers or their authorized representative who may wish to be present. The tender document is to be submitted by post/courier services only.

Terms & conditions

Bidders who **qualify technically** [as per submission of relevant valid documents as asked to be submitted in Technical Bid – Cover A – Part 1, fulfilling all the terms & condition of the tender document], their **Price Bid** (Cover B - Part 2) shall **only** be opened.

1. The firm/proprietor should have GSTIN.
2. The firm/proprietor should have PAN
3. Photocopy of Income Tax Return for the year 2018-19.
4. Valid Food License from appropriate authority.

Tender must be accompanied by **Tender document Cost of Rs.500/-** (Non refundable) and **EMD of Rs. 2,000/-** in technical bid by way of demand draft, drawn on any Nationalized/ Scheduled Bank in favor of **ZSS(RCH-II), Keonjhar** payable at keonjhar. Tenders not accompanied by tender document

cost & EMD will not be considered. EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded on successful completion of the job without interest.

5. The firm will have to submit an **Affidavit** (*On original Stamp Paper of relevant value*) in the technical bid with the following clauses :-
 - a) Our organization has not been blacklisted by any Government Organization
 - b) Our organization does not have any legal suit / criminal case pending against it for violation of VAT/ST/CST Act/GST or any other law.
 - c) The CDM & PHO, Keonjhar will have no liability regarding transportation and serving of food .Our organization agrees to abide by all terms & conditions of tender
 - d) Our organization will quote prices **inclusive** of all taxes.
6. In the technical bid the supplier will also have to submit the photocopies of PAN, GST registration having GSTIN, food license and copy of IT Return copy for the year 2018-19.
7. The supplier selected shall have supply the food in the office of the undersigned against the supply order. The bidder has to make his own arrangement for transportation of food, serving of food and supply of necessary paper plates.
8. This rate to be quoted must inclusive of transportation, serving of foods and paper plates and the rate will be valid for **one year** on an annual rate contract basis.
9. The supplier shall also ensure that the quality and quantity has to be as per the supply order and approved rate contract.
10. The supply of items shall be made immediately (within a day) after placement of supply order at the Office of the CDM & PHO, Keonjhar and supplier shall submit the bill for payment at the approved rate in respect to the quantity of items supplied.
11. The approved supplier shall have to furnish a **performance security** of Rs.2,000/- in the shape of demand draft in favour of ZSS(RCH-II), Keonjhar payable at Keonjhar which will be retained till successful completion of the rate contract period. However, the EMD of Rs.2,000/- submitted by the approved bidder at the time of bid submission may be converted to Performance Security and in that case the approved bidder does not have to submit any additional performance security.

12. For any dispute, decision of CDM & PHO shall be final.

13. All legal disputes are subject to the jurisdiction of keonjhar court only.

14. The CDM & PHO, Keonjhar reserves its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason.

Sd/- 
19/06/2020
CDM & PHO
Keonjhar

TENDER FORMAT

Part -1

(Technical Bid) – Cover A

(to be furnished in Cover A-Technical Bid)

1	Name of the Organization	
2	Address of the Organization	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory	
5	Telephone number of authorized signatory / Organization	
6	GST registration acknowledgement	(Photo copy to be attached)
7	PAN	(Photo copy to be attached)
8	Draft number and date of the Tender Document Cost of Rs. 500/- (Non-Refundable)	(Draft to be submitted)
9	Valid Food License	Photocopy to be attached
10	Draft number and date of the EMD of Rs. 2,000/-	(Draft to be submitted)
11	Copy of Income Tax Return for the year 2018-19	(Photo copy to be attached)


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12	Affidavit of declaration certified by Notary that the organization does not have any legal suit / criminal case pending against it for violation of ST/VAT/CST act/GST or any other law and agrees to abide by all terms & conditions of the tender.	(Affidavit in original stamp paper certified by Notary with clauses as mentioned in clause no. 4 of the terms & conditions)
13	Whether all documents are submitted and signed by the authorized signatory of the organization in each page with seal (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement / furnishing of forged documents etc. at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

Place:

Date:

Seal


 19/06/2020
CDM & PHO
Keonjhar