

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, SAHARPADA  
Quotation / Tender Call Notice for Hiring of Vehicle

No. 201                      Date.13.03.2020

Sealed Quotations / Tender call notice is hereby invited for engage of private owners hiring vehicle for the Office of the Child Development Project Officer, Saharpada from reputed Travel Agencies / Tour operators or private individuals for providing one Indica eV2 / Indigo eCS of Non AC / Diesel driven Car / Bolero Non AC Diesel driven jeep vehicles.

The interested Travel Agencies / Tour operators or private individuals may be submitted their sealed Quotation / Tender papers on or before 20.03.2020 at 5.30 P.M by **SPEED POST/REGISTERED POST** in the address of the Child Development Project Officer, Saharpada and shall be opened on Dt.21.03.2020 at 11 A.M at the Office Chamber of Block Development Officer, Saharpada.

The detailed terms and conditions of the tenders as per above tender call Notice No. 201 / Dt.13.03.2020 may be downloaded from the District website i.e. [www.kendujhar.nic.in](http://www.kendujhar.nic.in) .

*13/03/2020*  
Child Development Project Officer  
Saharpada

Memò No. 202                      Date.13.03.2020

Copy to the District Informatics Officer, NIC, Keonjhar to up load the above tender documents in the District website at once.

Copy to the Notice Board of All Sub-Collectors / All B.D.Os / All C.D.P.Os / All Tahasildars / All District Levels Officers of Keonjhar District for wide publication.

Copy to B.D.O. Saharpada (Chairman of the tender Committee) for favor of information with request to attend the meeting in scheduled date.

*13/03/2020*  
Child Development Project Officer  
Saharpada

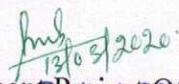
# Standard Bidding Document

## Government of Odisha

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, SAHARPADA  
Quotation/ Tender Call Notice for Hiring of Vehicles

Sealed Quotation / Tenders are invited from interested reputed Travel Agencies/ Tour operators and private individuals for providing one Indica eV2/Indigo eCS of Non AC/Diesel driven Car / Bolero Diesel driven jeep vehicle having sitting capacity not more than ten including driver, which shall conform to the terms and conditions (Annexure-II) for official use in I.C.D.S, Project Saharpada on monthly rent basis.

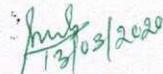
- 1) The vehicle must be in road worthy condition, shall not more than 3 years old from date of initial registration, and must have valid Registration certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit proof of up to date tax payment etc. Which are mandatory for plying of vehicle.
- 2) The driver of the vehicle must have a valid Driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The driver should be well behaved, gentle and obedient in nature.
- 4) An EMD/FD of Rs 2000.00 shall be deposited by the intending bidders with tender paper as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidder.
- 5) The monthly rate of hirer charge be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The Vehicle must achieve fuel efficiency of 17 (Seventeen) Kms per litre for car/ 12(Twelve) Kms per litre for Bolero.
- 7) The detail of the make and year of manufacture of the vehicle, Registration no. mileage( Kms covered per litre) and name of the driver with Driving Licence No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation / tender( Annexure-III).
- 8) The quotation completed in all respect should reach the undersigned on or before 20.03.2020 excluding holidays and shall be opened on 21.03.2020 at 11 A.M.at the Office chamber of the Block Development Officer, Saharpada in presence of the bidders or their authorized representative.
- 9) The application form of Quotation / Tender containing General bid information and Terms and conditions for hiring of vehicles etc. will be available in the office of the I.C.D.S Project, Saharpada on payment of Rs 200/- ( Rupees Two hundred ) only from 13.03.2020 to 20.03.2020 by 5.30 P.M. or can be downloaded from [www.kendujhar.nic.in](http://www.kendujhar.nic.in) from 13.03.2020 to 20.03.2020 by 5.30 P.M. In case the application form is downloaded from Govt. website the applicant shall furnish a Demand Draft for an amount of Rs. 200.00(Rupees Two hundred) only payable at Saharpada towards cost of application along with application.

  
 Child Development Project Officer  
 Saharpada

### TERMS AND CONDITIONS OF HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The vehicle is entitled to engage for a period up to 31.03.2021 as per Govt. Letter No.WCD-ICDS-VEH-0001-2015-4544/WCDMS Dt.20.03.2019 & File Order of Sub-Collector, Keonjhar & Block Development Officer, Saharpada.
2. The hired vehicles during period of contract shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid contract carriage permit, proof of up to date Tax payment etc. and D.L of the Driver available all times. The office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any persons or damage to any property on account of use of hired vehicle any manner what so ever. The hirer shall be responsible for all such litigation.
3. The hire charge to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Governments norms. All the expenditure of the vehicle towards repair replacement of spare parts, Lubricating oil of engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons what so ever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly the authority will be liberty to reject the agreement and may engage vehicle from other source.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years of old from the initial registration and also in good running condition the period of contract.
11. If the services are found to be satisfactory the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before withdrawal of service and termination of agreement.
13. If the bidder violates any of terms of contract, Government shall forfeit the entire amount of security deposit.

  
 Child Development Project Officer  
 Saharpada

GENERAL INFORMATION FOR HIRING VEHICLES.

1. Registration No. of Vehicle :
2. Type of vehicle (A/C/Non A/C):
3. Year of Manufacture:
4. Model:
5. Date of Registration:
6. Name and complete address of the owner of vehicle:
7. Fitness Certificate validity:
8. Permit validity:
9. Insurance validity:
10. Name and address of the Driver:
11. D.L. No. and Validity of the D.L. of the Driver:
12. Proposed hire charge of the vehicle per month excluding fuel cost:
13. Rate of fuel consumption/Mileage per liter:
14. Contact Number of the Service provider( Tenderer / Quotationer):  
Mobile No. Telephone:

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of  
Quotationer/Tenderer