

**DISTRICT RURAL DEVELOPMENT AGENCY**  
**(ORMAS Cell)**  
**KEONJHAR, ODISHA- 758001**

Letter No. 90 /

Date: 27 / 02 / 2020

**SHORT QUOTATION CALL NOTICE**

Sealed Quotations are invited from the intending Firms/ Suppliers/Printing Press for supply of **ITEMS FOR MOBILISATION TOOL KIT under DDU-GKY** of the ORMAS, Keonjhar. The rate should be quoted by the firm including of all kinds of Taxes, GST & transportation etc. The tender should reach to the Office of the undersigned by 2 PM on or before Date. 13 / 03 / 2020 and will be opened on the same day at 4 P.M. in presence of the Tender Committee along with Tenderer or their authorized representatives in the Office Chamber of Project Director, DRDA, Keonjhar. The undersigned reserves the right to reject/accept any or all quotations without assigning any reason thereof. The details of product list given below.

Sl. No.	Name of the Items	Quantity(Pcs.)
1.	Tool Kit	
(i)	Bag (Jute)	297
(ii)	Leaflet (A-4 Color Paper)	297
(iii)	Tracking Register	297
(iv)	Survey Forms	297
(v)	Specimen for Banner(A-4 Color Paper)	297
(vi)	Specimen for SunBoard(A-4 Color Paper)	297
(vii)	Flipbook (A-4 Art Board Paper)	297
(viii)	Trade Details(A-4 Paper)	297

**Terms and Conditions :**

1. Preference shall be given to the firm having experience regarding supply of the aforesaid forms to any Govt. organization.
2. Quotation shall accompany GST registration ,pan card and upto-date IT Clearance certificate (last issued by the competent authority)
3. EMD of Rs. 5000.00 to be deposited with Tender in shape of DD in favor of **Chief Executive DSMS, Keonjhar** payable at Keonjhar in any Nationalized Bank which is refundable within 15 days of opening of the tender.
4. Sample of Bag & Tool Kit shall be covered and enclosed with the Quotation.
5. The items shall be supplied within 15 days of placing of work order.

6. The quality of Tool Kit, Bag should be as per Sample which can be accessed from the office of ORMAS, Keonjhar during working hours,.
7. Any legal dispute shall be subject to Keonjhar jurisdiction only.
8. The Payment shall be released through NEFT/RTGS after deduction of TDS to the suppliers Account after submission of the bill within 15 days from the date of receipt of the said products.
9. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
10. Notwithstanding the above, the Project Director, DRDA, Keonjhar reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter. The bidders may be present in person or through one of their representative during the opening of quotations as per the date and time fixed by the Project Director, DRDA, Keonjhar.
11. Validity of the rate shall be for a minimum period of 01 (one) month.
12. Successful Bidder shall submit one no of sample copy of the **ITEMS FOR MOBILISATION & TOOL KIT under DDU-GKY** before supplying of the aforesaid products well in advance.
13. The rates may be quoted for all the items including all taxes and others.

  
Project Director  
DRDA, Keonjhar

Copy to:

Notice Board of Collectorate /DRDA, Keonjhar/ BDOs of Keonjhar/ NIC, for wide publication .