

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KEONJHAR
(NVBDCP)**

"CONTRACTUAL ENGAGEMENT"

Advt. Letter No. 1042

Date 31/12/19

Applications are invited from the interested eligible candidates for filling up various posts of OMBADC Project under NVBDCP Keonjhar on contractual basis for a term of 11 months with monthly remuneration as noted against each & also subject to renewal as per the norm basing on the performance.


Sl. No.	Name of the post	Nos. of post	Consolidated Remuneration per month (Rs.)
1.	Junior Entomologist	13	Rs.23,800/-
2.	Manager Accounts & MIS	1	Rs.23,800/-

The above positions are purely temporary and also co- terminus with the project. Interested candidates for the above posts, can download the prescribed Application Form, Eligibility Criteria, Selection Procedure & List of enclosure (to be submitted along with the application form) in the district website i.e. www.kendujhar.nic.in and submit application to "The Chief District Medical & Public Health Officer, Keonjhar-758001" on or before **15.01.2020 till 5.00 PM** through **Regd. Post/Speed Post** only. The envelope containing the application should be superscribed on the top of the envelope clearly, "Post applied for under OMBADC Project, NVBDCP Keonjhar".

Incomplete application in any form is liable for rejection. Applications received after the scheduled date & time i.e. 15.01.2020 till 5 PM will not be entertained. Nos. of vacancies under the advertisement is provisional and subject to increase or decrease & remuneration may vary at the time of actual engagement. Any modification/ addition or rejection/ disqualification/ selection process communication by the state authority or district selection committee approved by the Collector & D.M., Keonjhar will be incorporated into the selection procedure. No personal correspondence/ enquiry will be entertained in this matter. The applicants are requested to go through the district web site regularly for any communication in the selection process.

The undersigned deserve the right to select/ cancel/ modify of the selection process without assigning any reason thereof.

Sd/-
CDM&PHO, Keonjhar





OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,
KEONJHAR



(Advertisement for filling up various posts of OMBADC Project under NVBDCP Keonjhar)

Advt. No...1042.....

Date 31.12.19...../

CDM & PHO, Keonjhar invites applications from eligible candidates for filling up various posts of OMBADC Project under NVBDCP Keonjhar on contractual basis for a term of 11 months with monthly remuneration as noted against each & also subject to renewal (Subject to satisfactory performance in the project period).

Sl. No	Name of the Post	Nos. of Post	Qualification	Age	Remuneration (in Rs.) consolidated
1.	Junior Entomologist	13	<ul style="list-style-type: none">He/ She should be a Graduate from the Biology stream. If a candidate with the desired qualification is not available, a Graduate with Science subject in class XI and XII will be considered (Qualification can be relaxed only in exceptional cases).The candidate should have computer proficiency in MS Office.The candidate should have a valid two wheeler driving license.The candidate should preferably from Keonjhar district.Experienced candidate in health/ NGO related to health project/ Society/ Development Sectors etc shall be given preference (1 mark for each completed year to maximum 5 marks)The appointment of Junior Entomologist will be on contract basis, extendable for a period of 11 months on performance basis during the project period.	Maximum upper age limit is 40 yrs as on 30.11.2019	Rs.23800/- per month consolidated. (No other allowance/incentive admissible under OMBADC Plan).
2.	Manager Accounts & MIS	1	<ul style="list-style-type: none">He/ She should be a Graduate in Commerce/ Qualified SAS Accountant with 3 years of experience in Accounting, Analysis, Budgeting, Finance Software (Tally) and reporting systems.The candidate should have computer proficiency in MS Office.Experienced candidate in health related programme shall be given preference.The appointment of Manager Accountant & MIS will be on contract basis, extendable for a period of 11 months on performance basis during the project period.	Maximum upper age limit is 40 yrs as on 30.11.2019	Rs.23800/- per month consolidated. (No other allowance/incentive admissible under OMBADC Plan).

Interested candidates are required to apply in the prescribed application form given detail of the educational qualification and detail of experience to "The Chief District Medical & Public Health Officer, Keonjhar-758001" on or before 15.01.2020 till 5.00 PM through Regd Post/Speed Post only. The envelope containing the application should be superscribed on the top of the envelope clearly, "Post applied for under OMBADC Project, NVBDCP Keonjhar". The selection will be done on the basis of merit, written test, computer test, health related experience & personal interview.

Documents to be attached:

Candidates are to submit the photo copy of the following documents duly attested by a Gazetted Officer.

1. Mark sheet & certificate from HSC onwards.
2. Valid Residential Certificate.
3. Valid Driving License.
4. One self attested photograph to be affixed in the application form in the space provided.
5. Experience certificate, If any.

21/12/19
CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
KEONJHAR



APPLICATION FORM



Advertisement No.		Self Attested Recent Pass port size Photograph
Name of the Post applied for :		

1. Applicant's Name :

2. Father's/ Husband Name :

3. Date of Birth :		4. District of Domicile :	5. Sex (M/F):
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6. Age as on 30.11.2019 :		7. Category: (UR/SEBC/OBC/ST/SC)
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8. Present Address :		9. Contact Telephone No :
10. Permanent Address :		Mobile No.

11. E-mail Address :

12. Language Spoken/written :

13. Educational Qualification Details :

Sl. No.	Exam passed	Name of board/ University	Year of Passing	Marks (Excluding 4th optional)			Duration of course
				Full mark	Marks secured	% of Marks	

14. Employment Record :

Total years of post qualification experience :

15. Experience details (starting from present/last employment) :

Name of the Employer	Post Held	From date	To date	Total	
				year	Month

Declaration : I do hereby declare that the information furnished above are true to the best of my knowledge & belief and that, if at any stage, it is found that any of the material/ information is false/ incorrect or is suppressed by me, my candidature/appointment is liable to be rejected/terminated.

Date :

Full Signature of the Applicant

Place :

List of enclosures :

Note : The following documents are to be enclosed along with the application:

- a). Two copies of passport size colour self attested photographs. One copy of self attested photograph will be affixed at the space provided in the application form.
- b). Valid Residential certificate issued by the Tahasildar mentioned for the purpose of service.
- c). Self attested photo copies of all mark sheets/certificates in proof of the claim made by the candidate relating to his/her educational qualification & age.
- d). Experience certificate if any must be self attested.
- e). NOC from appropriate authority if working in the same department whether working as permanent/contractual basis.
- f). Photocopy of Caste Certificate (SEBC/SC/ST/OBC) if applicable.
- g). One no. of self address Envelope with affix Rs. 25/- postal stamp.
- h). Self attested photocopy of Identity Proof (Voter ID card/PAN card/Driving License/Adhar card/Passport)
- i) Copy of valid driving licence from competent authority for the post of Junior Entomologist.

