

# OFFICE OF THE PANCHAYAT SAMITI, JHUMPURA

Notice No. 3244 Date 24.09.2019

## Quotation / Tender call notice

Sealed quotations/ tenders are invited from interested reputed Travel agencies / Tour Operators or Private individuals for providing 1(one) no of Non – AC Diesel/Petrol Driven Vehicles / Non – AC – / Mahindra Max/ TUV 300 / Bolero / Sumo Gold / Ertiga etc. having sitting capacity not more than 10(Ten) including Driver. This shall confirm to the Terms and Conditions (Annexure-II) for better monitoring and supervision of Rural houses in Panchayat Samiti , Jhumpura on monthly rent basis.

- 1... The vehicle must be in Road Worthy condition. Shall not be more than 3 three(Three) years old from the date of initial registration and must have valid Registration Certificate , Insurance Certificate , Fitness Certificate , Valid Contract Carriage Permit.
- 2... GST Registration & GeM registration are compulsory for any service provide.
- 3... The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 4... The Driver should be well behaved, gentle and obedient in nature.
- 5... A sum of Rs. 5,000.00 (Rupees five thousand)only shall be deposited by the intending bidder in shape of account Payee Bank Draft drawn in favour of the **BLOCK DEVELOPMENT OFFICER, JHUMPURA** and submitted along with the tender as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidder.
- 6.. The monthly rate of hire charges should be quoted separately in the General Bid Information(Including Fuel & Lubricant ).
7. The monthly rate of hire charges should be quoted within in Rs. 31,000.00.
- 6.. The vehicle must achieve a fuel efficiency of minimum 10 KMs per liter.

- 7... The details of the make and year of manufacture of the vehicle registration no. mileage (KMs covered per Liter) and name of the Driver with Driving License No and period of validity should be specifically provided in the general Bid information to be furnished with the Quotation /Tender (Annexure-III).
- 8... The Quotation completed in all respect should reach to the undersigned on or before **14.10.2019 by 5 p.m.** and shall be opened on next working day i.e. **15.10.2019 at 11 a.m.** in presence of the Bidder or their authorized representatives.



Block Development Officer,  
Jhumpura

**Memo No. 3345      Date 24.09.2019**

Copy submitted to the Collector, Keonjhar for favour of kind information.

Copy submitted to the project Director, DRDA, Keonjhar / Sub-Collector, Keonjhar ,/ Champua , for favour of kind information. They are requested to display in their notice board for wide publication.

Copy forwarded to Tahasildar , Jhumpura / Champua / Keonjhar for information and necessary action. They are requested to display in their notice board for wide publication.

Copy to Accounts Officer, Jhumpura Block / Child Development Project Officer, Jhumpura for information. They are requested to remain present during opening of quotation.

Copy to office notice board.



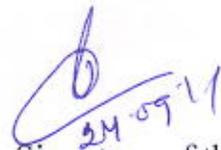
Block Development Officer,  
Jhumpura

## TERMS AND CONDITIONS FOR HIRING OF VEHICLE ON DAY TO DAY BASIS.

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- 1... The vehicle should be in good conditions and should not be more than 3 years old at the time of opening of quotations.
- 2... The vehicle should have valid registration certificate, insurance coverage including third party insurance and comprehensive insurance Fitness certificate and road tax clearance and other certificates like pollution etc.
- 3... The department / office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicle or loss of life / injury made to any person / damaged to any property on account of use of hired vehicle any manner whatsoever. The agency shall be responsible for all such litigation.
- 4... Good conditioned SUMO GOLD / Ertiga/ TUV 300 / ~~TUV 500~~ / BOLERO will be hired on priority basis which should have been registered as transport vehicle.
- 5.. Driver must have valid transport driving license.
- 6.. The vehicle which shall be engaged should be free from any outstanding dues with the RTO/STA.
- 7.. After receipt of Quotations the documents of the vehicle shall be checked and the recommendation shall be made for engagement of suitable vehicle.
- 8.. The person other than owner can apply with due power of attorney from the owner.
- 9.. A Sum of Rs. 5000.00 (Rupees five thousand)only shall be deposited by the intending bidders in shape of Bank Draft drawn in favour of BDO, Jhumpura and submitted along with tender as security deposit. After completion of the tender process the amount will be refunded to unsuccessful bidders.
- 10.. Maintenance and all the taxes of the vehicle will borne by the owner(Except toll tax , entry tax , parking fees)
- 11.. The salary of the driver will be paid by the owner of the vehicle.
- 12.. The vehicle will remain with concerned office on off hours for meeting and if any emergency.
- 13.. Owner must make alternative arrangements if regular driver is absent or the vehicle become off road.

- 14.. The hiring charges should include the cost towards salary of driver , service , repair and maintenance of the vehicle but excludes the cost of fuel and oil. Only oil and fuel cost will borne by the office as per existing Govt. norms.
- 15.. No advance payment is payable by the authority to the party. The billing will be done on monthly basis and it should be submitted by the party by the first week of the following month. The payment will be made as per log books. It will be responsibility of the driver to get approved log book and signed by the authority or any authorized officer on day to day basis journey performed by the vehicle.
- 16.. The hired vehicle can not be used for any private / commercial purposes beyond office hours and during holidays.
- 17.. No compromise will be made with respect of punctuality , cleanliness , obedience , promptness , behavior etc.
- 18.. There will be an agreement between authority and party for availing the services either party can discontinue the service with three months prior intimation to other party.
- 19.. The agency will ensure full compliance of the terms and conditions of contract.
- 20.. Both parties shall have to sign on agreement in the form given in the Finance Department Memorandum No 30464 Dt. 06.09.2019 and act accordingly.
- 21.. In case of the service provided is not to the satisfaction then the authority shall issue show cause notice to the party to comply the conditions as mentioned in the agreement. In case of non compliance authority may terminate the agreement and also can forfeit any amount due to party.
- 22.. The application in the prescribed format should reach the office of the Panchayat Samiti , Jhumpura **within 14<sup>th</sup> <sup>October</sup> September, 2019 by 5 p.m.** Any application received after due time will not be entertained.



Signature of the Quotationer