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ରାଜସ୍ୱ ନିରୀକ୍ଷକ ପ୍ରଶିକ୍ଷଣ ପ୍ରତିଷ୍ଠାନ, ବୋଦାପଲଶା, କେନ୍ଦୁଝର
REVENUE INSPECTOR TRAINING INSTITUTE, BODAPALSA, KEONJHAR
(QUOTATION CALL NOTICE)

No.- 396 /RITI

Dated the

25th

July, 2019

Sealed Quotations are invited from registered firms/ suppliers /distributors having GST Registration No. & Clearance Certificates for supply of Stationary / Office Materials (Godrej Almiraha) / Materials for use in the Revenue Inspector Training Institute, Bodapalsa, Keonjhar and Hostel/ Material for Computer Laboratory. The details of stationary / Office Materials (Godrej Almiraha) / Material for Hostel (Blanket & Mosquito Net)/ Material for Computer Laboratory (Revolving Computer Chair (Godrej)) is available in the District web site <http://kendujhar.nic.in> . The rate shall be inclusive of all taxes. The tax component should be mentioned separately in the quotation. Interested parties may submit their quotations in a sealed cover super scribing "Quotation for supply of Stationary /Office Materials/ Hostel Materials/ Material for Computer Laboratory for "REVENUE INSPECTOR TRAINING INSTITUTE, BODAPALASA, KEONJHAR" to the undersigned through Speed Post / Registered Post only which should be reached on or before 03.00 P.M. of 20.08.2019.

The last date for submission of quotation is 20.08.2019 by 03.00 P.M. The quotation will be opened on 21.08.2019 at 11.00 A.M

The authority reserves the right to cancel the quotation at any point of time without assigning any reasons thereof.

BY THE ORDER OF COLLECTOR, KEONJHAR


Assistant Director, R.I.T.I, Bodapalsa,
Keonjhar

Memo No. 397 /RITI

Dated the 25th July, 2019

Copy to Notice Board.

Copy forwarded to all Tahasildars/all B.D.Os of Keonjhar District / Asst. Collector, Nizarat , Collectorate, Keonjhar for publication in the Office Notice Board.

Copy forwarded to D.IO, NIC, Keonjhar for information and necessary action. He is requested to off-load the quotation call notice along with the list of stationary/training materials in the District website for information of general public.


Assistant Director, R.I.T.I, Bodapalsa,
Keonjhar

Memo No. 398 /RITI

Dated the 25th July, 2019

Copy submitted to the Additional Secretary to Govt., Revenue & Disaster Management Department, Odisha, Bhubaneswar/ F.A., Board of Revenue, Odisha, Cuttack for favour of kind information.


Assistant Director, R.I.T.I, Bodapalsa,
Keonjhar

ରାଜସ୍ୱ ନିରୀକ୍ଷକ ପ୍ରଶିକ୍ଷଣ ପ୍ରତିଷ୍ଠାନ, ବୋଦାପଲଶା, କେନ୍ଦୁଝର
REVENUE INSPECTOR TRAINING INSTITUTE, BODAPALSA, KEONJHAR

Sealed Quotations in Plain Paper / Business Letter Pad with date, signature and seal are invited from intending registered firms/ suppliers /distributors (herein after referred as Supplier) for supply of Office Stationary Articles / Office Materials (Godrej Almiraha) / Hostel Materials (Blanket and Mosquito Net)/ Material for Computer Laboratory (Revolving Computer Chair (Godrej) (**listed in Annexure-A**) to Revenue Inspector Training Institute, Bodapalasa, Keonjhar for official use on yearly rate contract.

The Supplier should indicate the above mentioned "Notice Number and Date of the Quotation Call Notice on the top of their quotation letter as well as on the sealed cover super scribing " Quotation for supply of Office Stationary Articles / Office Materials (Godrej Almiraha) / Hostel Material (Mosquito Net/ Blanket)/ Material for Computer Laboratory(Revolving Computer Chair (Godrej) for "REVENUE INSPECTOR TRAINING INSTITUTE, BODAPALASA, KEONJHAR" along with copy of GST Registration Certificate. The quotations are to be received by 20.08.2019 up-to 03.00 P.M. and will be opened on 21.08.2019 at 11.00 A.M... The supplier or his / their authorized representatives should be present along with the samples at the time of opening of the quotations.

The authority reserves the right to accept or reject any or all the quotations at any stage without assigning any reason thereof. The suppliers are requested to abide by the terms and conditions of the Quotation Call Notice as indicated below:-

TERMS AND CONDITIONS OF THE QUOTATION CALL NOTICE

1. The firm should quote the unit price and GST separately.
2. The cost offered against each item will remain valid for one year from the date of finalization of the Quotation. The Supplier should submit an undertaking to supply the required articles as per the quoted rate of each article during the above time period.
3. The quantity may increase or decrease as per the requirement of the Office.
4. The selected supplier are requested to supply articles in Revenue Inspector Training Institute, Bodapalasa, Keonjhar in a good condition within 07 days of issue of Purchase Order and submit the bills in triplicate along with Bank details for payment through the Bank Account.
5. A sum of Rs.2,000/- (Rupees Two thousand) shall be deposited by the Quotationer in shape of Account Payee Bank Draft drawn in favour of "**Deputy Director, Revenue Inspector Training Institute, Bodapalasa, Keonjhar**" and submitted along with the quotation as security deposit. After completion of quotation process the amount will be refunded to unsuccessful quotationer.
6. The quotation must be accompanied with self attested copy of GST registration No., PAN Card and Authorization Letter of the Manufacturer if any.


Assistant Director, R.I.T.I, Bodapalasa,
Keonjhar

ANNEXURE-A
LIST OF STATIONARY ARTICLES

1. First Page Note Sheet
2. Second Page Note Sheet
3. Xerox Paper (A-4 size)
4. White Paper (per Ream)
5. Tag
6. Alpin
7. Stapler (Big)
8. Stapler (Medium)
9. Staple pin (Big)
10. Staple pin (Medium)
11. Gum Bottle (50 gram/big)
12. Fevi stick
13. Correcting Fluid
14. Correction Pen
15. Phul Jhadu
16. Jhadu
17. Phenyl
18. Brush for cleaning of floor .
19. Brush for cleaning of toilets
20. Pen for the White Board- Blue
Black
21. Duster for the White Board
22. Notice Board
23. Pen with Stand
24. Cup with saucer set
25. Torch battery
26. Glass
27. Budkin
28. Stamp Pad (Big)
29. Stamp Ink (Violet)
30. Sealing wax
31. Scissors (Big Size)
32. Binder clip (Big, Middle & small)
33. Both side Pen (Linc)
34. Envelope (11*5)" and (10*4 ½)
35. Candle (Big size)
36. File Board
37. Jems Clip – 50 mm , 35 mm
38. Marker Pen (Black) (Permanent)
39. Pencil Battery
40. Pencil HB
41. Naphthalene
42. High Lighter Pen
43. Calculator
44. Flat File
45. Jute Sutuli
46. Room Fresher
47. Sketch Pen
48. Thermo Flask Steel (01 Ltr)
49. Use and throw pen (Red, Black, Blue & green)
50. Dust Bin (Nilkamal – Big Size)



51. Bursh for Floor
52. Brush for Toilets
53. Lime (1kg Packet/5 Kg. Packet)
54. Acid (For Battery)
55. Acid (For Floor cleaning)
56. Bleaching Powder (½ Kg / 1Kg)
57. Legal size Paper

OFFICE MATERIAL

01. Steel Almiraha (Godrej)(Stor-wel plain) (Height 6'6" x 3' wide)

MATERIAL FOR HOSTEL

01. Blanket (Single Bed) (Good Quality)
02. Mosquito Net (3'5" Wide , 7' Length & 5'5" Height)

MATERIAL FOR COMPUTER LABORATORY

01. Revolving Computer Chair (Godrej) ((5D02R)

N.B:- The selected supplier may also supply the other stationary/ misc. articles required if any.


25/7/15

Assistant Director, R.I.T.I, Bodapalsa,
Keonjhar