

No:

Dated:

**QUOTATION DOCUMENTS FOR HIRING OF VEHICLE FOR RBSK, CHC PADMAPUR,  
KEONJHAR UNDER ADMINISTRATIVE CONTROL OF THE SUPERINTENDENT, CHC  
PADMAPUR, KEONJHAR**

1. The Bidder has to submit the following documents for qualifying in the Quotation.
  - Quotation paper fees of Rs.500/- must be submitted by means of Demand Draft favoring (RKS. CHC PADMAPUR)
  - EMD of Rs. 10000/- must be submitted by means of Demand Draft favoring (RKS, CHC PADMAPUR, ).
  - The photocopy of RC book
  - The photo copy of Valid Insurance
  - The photocopy of road Permit
  - The photocopy of valid fitness
  - The photocopy of pollution certificate.
  - Valid driving License of the driver with mobile number.
2. All the above documents mentioned in sl. no. 1 must be enclosed in a separate envelope marked as “Technical Bid”.
3. The vehicle should be registered as taxi.
4. The original Documents of the vehicle must be brought for verification at time of opening of Quotation.
5. The vehicle will be hired on monthly basis (maximum up to Rs. 18000/- P.M. The vehicle should not be more than 5 years old as on 01.06.2019. The vehicle should be in excellent running condition.

6. The fuel cost will be reimbursed as per usage and as will be finalized in the quotation and engine oil will be reimbursed @ 1 ltr. for 750k.m run. The vehicle owner have to provide the vehicle with fuel.
7. The type of vehicles
  - a. Mahindra Bolero
  - b. Mahindra Scorpio
  - c. Innova
  - d. Travera
8. The bidder has to bear the cost towards salary of driver, service, repair and maintenance of vehicle and other incidental expenses such as entry tax, tool charges, etc but excludes the cost of fuel and oil.
9. The travel agency will maintain the record of vehicle use and log book.
10. The DOL will be issued after submission of complete log book for each time.
11. The driver will report at 8 am in the morning and will be available till 8 pm in the evening.
12. The vehicle may be called in off days in case of emergency.
13. In case the vehicle is used at night, no extra charges will be paid.
14. The bidders have to submit the financial bid in the following format.

Sl.No.	Name of the Owner	Type of the vehicle	Monthly Hire Charges		DOL per k.m	
			AC	Non- AC	AC	Non- AC
1						
2						
3						

15. The Quotation will be opened on 15.07.19 in the office chamber of SUPERINTENDENT, CHC PADMAPUR, Keonjhar at 3 PM.
16. The financial bid as per format given in Sl. No. 14 must be submitted in a separate envelope marked as "Financial Bid".
17. Both the Technical Bid and Financial Bid must be enclosed in a envelope marked as " Tender document for engagement of vehicle for **HIRING OF VEHICLE OF RBSK UNDER CHC PADMAPUR**, Keonjhar and sent to the following address i.e  
  
To- The Superintendent  
CHC Padmapur  
Keonjhar-758013, Odisha
18. The bidders qualified in the technical bid are eligible for opening of financial bid.
19. The quotation document must be sent either by Regd. Post/ Speed post post/courier services only and must reach the office of the undersigned on or before 15.07.19 till 2 PM. The application received beyond the stipulated date and time will not be entertained.
20. The bidder or their authorized representative has to attend the quotation with all original documents.
21. The committee reserves the right to accept or reject any tender without assigning any reasons there off.
22. Only one vehicle is to be engaged in RBSK, O/o-Superintendent, CHC Padmapur, Keonjhar.

**Superintendent**

**CHC Padmapur**

