

## DISTRICT PLANNING & MONITORING UNIT, KEONJHAR

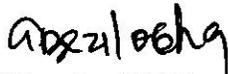
### QUOTATION CALL NOTICE

No. 305 /DPMU/Stat. /Date. 21.6.19

Sealed quotation are invited by **Speed Post/Registered Post** only from interested reputed bidders/quotationers viz. Travel Agencies/Tour Operators or private individuals for providing **one Diesel driven Bolero or equivalent vehicle including driver**, which shall conform to the Terms and conditions (**Annexure-II**) for official use by District Planning & Monitoring Unit (DPMU), Keonjhar on monthly rent basis :

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the **Deputy Director (Planning & Statistics), DPMU, Keonjhar** payable at **Keonjhar** and submitted along with the quotation as security deposit. After completion of quotation process, the amount will be refunded to unsuccessful bidders.
5. The Vehicle must achieve a fuel efficiency minimum average mileage of 10 Kms. per litre.
6. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. covered per litre) and name of the Driver and Mobile No. with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (**Annexure-III**)
7. The monthly rate of hire charge be quoted separately in price bid of the general bid information (excluding fuel and lubricants) (**Annexure-IV**).
8. The Quotation completed in all respect and superscribed on the top of the envelope i.e. **"QUOTATION FOR VEHICLE ON HIRING BASIS IN DPMU, KEONJHAR"** should be reached to the **Deputy Director (Planning & Statistics), DPMU, Keonjhar** or before **06.07.2019 by 2.00 PM** and shall be opened on the same day at **3.00 PM** in presence of all bidders/quotationers or their authorized representatives in the office of the undersigned.

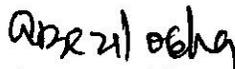
9. The application form of quotation/tender containing General Bid Information along with Terms and conditions & Price Bid for Hiring of Vehicles etc. can be downloaded from Keonjhar District Website "[www.kendujhar.nic.in](http://www.kendujhar.nic.in)" up to 06.07.2019 and the Quotationers shall furnish a Demand Draft for an amount Rs. 100/- (Rupees One Hundred) only towards the cost of application along with the application.
10. The eligible bidders/ quotationers shall commence the services from the date of place of the order and shall continue to provide the services up to one year from the date of initial engagement and it may further be extended after fulfillment of certain conditions along with satisfactory performance.
11. The undersigned reserves the right to accept or reject or negotiate with the quotationer without assigning any reason thereof.
12. Any legal dispute arising out of this subject to Keonjhar Jurisdiction.

  
 Deputy Director (P&S),  
 Deputy Director Planning & Statistics  
 DPMU, Keonjhar

Memo No. 306 Date 21.6.19

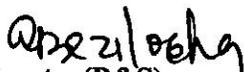
1. Copy submitted to the ADM, Keonjhar / all Sub-Collector of Keonjhar District / DIPRO, Keonjhar / all BDOs of Keonjhar District for information with a request to affix the quotation call notice in their notice board for wider publication.

2. Copy forwarded to the DIO, NIC, Keonjhar for information with a request to web hoist the quotation call notice in the District website [www.kendujhar.nic.in](http://www.kendujhar.nic.in) for wider publication.

  
 Deputy Director (P&S),  
 Deputy Director Planning & Statistics  
 DPMU, Keonjhar

Memo No. 307 Date 21.6.19

Copy submitted to the Director, Economics and Statistics, Odisha, Bhubaneswar for favour of kind information.

  
 Deputy Director (P&S),  
 Deputy Director Planning & Statistics  
 DPMU, Keonjhar

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date Tax Payment etc. and Driving License (DL) of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder/ quotationer.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner of the vehicle.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage a new vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month in the office.
7. In case of exigency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded/paid.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per State Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider/ owner of the vehicle and no advance payment will be made.

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9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement for fresh quotation.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant One Month Prior Notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached all relevant documents including drafts as per the terms & conditions.

Deputy Director (P&S)  
Deputy Director Planning & Statistics  
DPMUD, Manipalhar

(Signature of the Quotation/Tender Calling Authority)

**Annexure - III**

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle :
2. Type of Vehicle (AC/Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of registration :
6. Name & complete address of the :  
owner of vehicle
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name / Address of the Driver :  
with Mobile No.
11. D.L. No. & Validity of the D.L. of the :  
Driver
12. Proposed hire Charge of the vehicle per month excluding fuel cost:
13. Rate of fuel consumption / Mileage per litre:
14. Contact Number of the Service Provider (Bidder/Quotationer)  
Mobile.....Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief”.

**Seal & Signature of the  
Quotationer/Bidder/Owner**

**Annexure - IV**

**FORMAT FOR PRICE BID (HIRE CHARGES)**

Model of the vehicle with Registration No.	Fuel (Kms per Litre) Minimum average mileage of 10 K.M. per Litre	Hire Charges per month Maximum Rs.20,000.00

**Seal & Signature of the  
Quotationer/Bidder/Owner**