

**TOUR PROGRAMME & HEADQUARTERS ENGAGEMENT OF SHRI ASHISH THAKARE, IAS,  
COLLECTOR & DISTRICT MAGISTRATE, KEONJHAR FOR THE 1<sup>ST</sup> FORTNIGHT OF NOVEMBER, 2018**

Date	Time	Tour programme.	To coordinate.
01.11.2018 (Thursday)	10.00 A.M.	➤ To Harichandanpur. Conduct field visit and review of Dev. works of Harichandanpur Block.	BDO
	01.00 P.M.	➤ Inspect Harichandanpur R.I. office & back.	Tahasildar
	03.00 P.M.	➤ Conduct meeting on procurement of paddy (Kharif Crop) for KMS 2018-19 in Durbar Hall, Collectorate, Keonjhar.	CSO
	03.30 P.M.	➤ Conduct review meeting on DMF activities in Mini Conference Hall, Collectorate, Keonjhar.	PD,DRDA/ TL,DMF
02.11.2018 (Friday)	10.30 A.M.	➤ Conduct meeting on observation of vigilance awareness week in Durbar Hall, Collectorate, Keonjhar.	DIPRO
	12.30 P.M.	➤ Conduct meeting on enforcement of raids at different points to inculcate discipline & check illegal activities of law breakers during festive occasions in Mini Conference Hall, Collectorate, Keonjhar.	AC (Judl.)
	01.00 P.M.	➤ Inspect Revenue Section of Collectorate.	DC(Rev.)
	03.30 P.M.	➤ Conduct review meeting on DMF activities in Mini Conference Hall, Collectorate, Keonjhar.	PD,DRDA/ TL,DMF
03.11.2018 (Saturday)	10.00 A.M.	➤ Attend office work.	--
	11.00 A.M.	➤ Hold Court.	BC/AC(Judl.)
	03.30 P.M.	➤ Conduct review meeting on DMF activities in Mini Conference Hall, Collectorate, Keonjhar.	PD,DRDA/ TL,DMF
05.11.2018 (Monday)	10.00 A.M.	➤ Conduct joint hearing of public grievance in Collectorate.	AC(G&M)/BDO
	04.00 P.M.	➤ Conduct coordination-cum-review meeting on all the N.H. related issues in Mini Conference Hall, Collectorate, Keonjhar.	AC(Dev)
06.11.2018 (Tuesday)	10.00 A.M.	➤ To Hatadihi. Conduct field visit & review of Development works of Hatadihi Block.	BDO
	11.00 A.M.	➤ To Hatadihi. Inspect Hatadihi Block office & R.R.Station.	BDO
	12.30 P.M.	➤ Inspect Hatadihi ICDS office.	CDPO
	01.00 P.M.	➤ Inspect Hatadihi Tahasil office & Certificate Court of Tahasildar, Hatadihi and back.	Tahasildar
	04.00 P.M.	➤ Conduct monthly staff meeting & review on disposal of important letters pending in different sections of Collectorate in Mini Conference Hall.	ADM/ AC(G&M)
	05.00 P.M.	➤ Conduct Dist. Advisory/Steering Committee meeting to assist aid or advice on any matter concerning food safety in Mini Conference Hall, Collectorate, Keonjhar.	CDM & PHO
08.11.2018 (Thursday)	10.30 A.M.	➤ Conduct Dist.Agricultural Strategy Committee meeting for Rabi,2018-19 in ATMA Conference Hall, DDA Office, Kjr.	DDA
	11.30 A.M.	➤ Conduct Dist. level Advisory/Steering Committee meeting for effective implementation of food safety legislation in the District in ATMA Conference Hall, DDA Office, Kjr.	DDA
	12.00 Noon	➤ Conduct Executive Committee meeting on District Food Security Mission under NFSM in ATMA Conference Hall.	DDA
	01.00 P.M.	➤ Conduct DLC meeting for selection of eligible farmers under MMAKJS in ATMA Conference Hall, DDA Office, Kjr.	DDA
	04.00 P.M.	➤ Inspect District Treasury Office, Keonjhar.	Treasury Officer
	05.00 P.M.	➤ Conduct District level Environmental Impact Assessment Authority Committee (DEIAA) meeting in Mini Conference Hall, Collectorate, Keonjhar.	Sub-Collector, Keonjhar.
09.11.2018 (Friday)	10.30 A.M.	➤ Conduct monthly DRDA review meeting in Durbar Hall, Collectorate, Keonjhar.	PD,DRDA
	04.00 P.M.	➤ Conduct review meeting on different electricity schemes, viz., DDUGJY, SOUBHAGYA, "AMA GHARE LED" etc. in Mini Conference Hall, Collectorate, Keonjhar.	SE,NESCO

12.11.2018 (Monday)	10.00 A.M.	➤ To Saharapada. Conduct hearing of joint public grievance in Saharapada Block Office.	BDO
	01.00 P.M.	➤ Review of development works of Saharapada Block.	BDO
	02.00 P.M.	➤ Inspect Saharapada Block office & R.R.Station.	BDO
	03.00 P.M.	➤ Inspect Saharapada ICDS office.	CDPO
	04.00 P.M.	➤ Inspect Saharapada Tahasil office & Certificate Court of Tahasildar, Saharapada and back.	Tahasildar
13.11.2018 (Tuesday)	10.00 A.M.	➤ To Joda. Conduct field visit & review on progress of rural housing & other Dev. works of Joda Block and back.	BDO
	03.00 P.M.	➤ Conduct review meeting on different activities of Keonjhar Municipality in Mini Conference Hall, Collectorate, Keonjhar.	E.O.
	04.00 P.M.	➤ Conduct Inter-Departmental Coordination Committee meeting in Mini Conference Hall, Collectorate, Keonjhar.	AC(Dev.)
14.11.2018 (Wednesday)	10.00 A.M.	➤ To Ghatgaon. Conduct Annual Verification of Tahasil Accounts (Saltamami Check) in respect of Ghatgaon Tahasil & back.	Tahasildar
	03.00 P.M.	➤ Conduct review meeting on different ICDS activities in Durbar Hall, Collectorate, Keonjhar.	DSWO/ CDPOs
	04.00 P.M.	➤ Conduct review meeting on different social security activities in Durbar Hall, Collectorate, Keonjhar.	DSSO
	05.00 P.M.	➤ Conduct review meeting on different activities of DCPU, Keonjhar in Durbar Hall, Collectorate, Keonjhar.	DCPO
15.11.2018 (Thursday)	10.00 A.M.	➤ To Telkoi. Conduct field visit and review of Development works of Telkoi Block.	BDO
	11.00 A.M.	➤ To Telkoi. Inspect Telkoi Block office & R.R.Station.	BDO
	12.30 P.M.	➤ Inspect Telkoi ICDS project office.	CDPO
	01.00 P.M.	➤ Inspect Telkoi Tahasil office & Certificate Court of Tahasildar, Telkoi and back to headquarters.	Tahasildar
	04.00 P.M.	➤ Conduct DLC meeting on "Maschhya Pokhari Yojana" in Mini Conference Hall, Collectorate, Keonjhar.	DFO & DDF

  
Collector & District Magistrate,  
Keonjhar

Memo No. 265 /Res.

Dated. 31st October, 2018

Copy in duplicate forwarded to the Revenue Divisional Commissioner, (N.D.) Sambalpur for kind information/approval.

  
Collector & District Magistrate,  
Keonjhar

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KEONJHAR

Memo No. 2470 /BBE Dated the 2-11, 2018

Copy forwarded to the Superintendent of Police, Keonjhar/ P.D.DRDA, Keonjhar/ CDMO, Keonjhar/P.A, ITDA, Keonjhar/Champua/D.F.O.(T), Keonjhar/Executive Officer, Zilla Parishad, Keonjhar/CCE, Anandapur Barrage Project/DPC, SSA, Keonjhar/DPM, NRHM, Keonjhar/DIO(NIC), Keonjhar/All Sub-Collectors/D.I&P.R.O., Keonjhar/S.E., NESCO/R&B/R.W. Division, Keonjhar/Executive Engineer, R&B, Keonjhar/ RWS&S/ M.I., Keonjhar/Anandapur/ NESCO/OLIC/R.D. ,Keonjhar/ Baitarani Disn, Anandapur/All Block Development Officers/All Tahasildars/Executive Officer, Urban Local Bodies/All CDPOs/D.D.A., Keonjhar/Spl. LAO/ NH-215/D.B.Rail Link/Steel/Spl. LAO, Kanpur Irrigation Project Remuli/Project Direct. R&R. Kanpur Irr, Project, Remuli/Supdt. Of District Jail, Keonjhar/All District Level Officers/DEO, Keonjhar/All Deputy Collectors and Asst. Collectors/OSDs/R.T.O., Keonjhar/Spl. JDA, Gonasika/C.S.O., Keonjhar/DCPO. Keonjhar/Tourist Officer, Keonjhar/All BEOs, Keonjhar/District Treasury Officer, Keonjhar/LDM, BOI, Keonjhar/Secy. MMSB, Keonjhar/D.L.O., Keonjhar/Nodal, BGJY, Keonjhar/Asst. Director. DPMU, Planning, Keonjhar/G.M., DIC, Keonjhar/Supdt. Of Excise, Keonjhar/Co-ordinator, Nehru Jubak Kendra, Keonjhar/DDM, Joda/Mioning Officer, Keonjhar/DRCS, Keonjhar/GM, OMFED, Silisuan, Keonjhar/Town Planning Officer, Keonjhar/CE, DSMS, Keonjhar/Secy. Zilla Sainik Board, Keonjhar/Secy, KCCB, Keonjhar/C.D.V.O., Keonjhar for information and necessary action. **The officers concerned are requested to attend the meeting as per tour programme of Collector, Keonjhar without awaiting the meeting notice.**

Copy to P.A. to Collector, Keonjhar/P.A. to President Zilla Parishad, Keonjhar/P.A. to Chair Person, District Planning Committee, Keonjhar Planning / Steno to ADM, Keonjhar //C, Office Superintendent / Bench Clerk to Collector, Keonjhar/Parsuram Mohanty, Driver for information and necessary action.

  
22/11/18  
Deputy Collector, Estt.  
Collectorate, Keonjhar