

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: KEONJHAR

(DIST. SOCIAL WELFARE SECTION)

**EXPRESSION OF INTEREST FOR SUPPLY OF ALMIRAH TO AWC UNDER 14 ICDS PROJECTS
OF KEONJHAR DISTRICT FOR THE YEAR FROM THE REGISTERED FIRM HAVING
REGISTERED UNDER DIRECTOR OF EXPORT OF PROMOTION & MARKETING**

No. 1222 /SW/Dt. 5.7.2018

The Collector, Keonjhar invites sealed bid from reputed firms having registered under Director of Export of Promotion & Marketing having rate contract holding MSEs/SSI units of the state for supply of 598 numbers of steel Almirah to be used at AWC under 14 ICDS Projects of Keonjhar district. The specification, size of the steel almirah is mentioned in the quotation documents which are to be used for use at AWC under 14 ICDS Project of the district .

The quotation paper for the above purposes containing the detailed terms and conditions, EMD, and statutory requirement can be downloaded in the Website i.e. www.kendujhar.nic.in. The submission of quotation paper along with documents should reach in sealed cover to the District Social Welfare Officer, Keonjhar on or before 31.7.2018 by 1-00P.M. by speed post/Regd. Post./Courier service .No quotation documents will be received by hand in the office of the DSWO, Keonjhar. Quotation documents shall be opened on 31.7.2018 at 3.00pm PM in Mini Conference Hall, Collectorate, Keonjhar in presence of the purchase committee members and also representative of the concerned firm applied for supply of almirah.


05.7.18
ADDITIONAL DISTRICT MAGISTRATE, KEONJHAR

Memo No. 1223 /SW.Dated. 5.7.2018

Copy to the Dist. Informatics Officer, NIC, Keonjhar to up load the above tender documents in the District website at once.

Copy to the notice board of all District Level Officers/All Sub-Collectors/All Tahasildars of Keonjhar district. They are requested to take necessary action to publish the same in the notice board immediately.


05.7.18
ADDITIONAL DISTRICT MAGISTRATE, KEONJHAR

COST OF TENDER/QUOTATION DOCUMENT: Rs.10,000.00

DETAILED
BID DOCUMENTS
FOR
SUPPLY OF STEEL ALMIRAHA

DISTRICT SOCIAL WELFARE OFFICE

KEONJHAR

TEL.06766-255557

E-mail: dswokeonjhar@nic.in

TENDER/QUOTATION Paper Sale from

Last Date for Submission: 31.7.18 up to 1.00 PM

Opening of Tender Paper on: 31.7.18 at 5.00 pm

AT:- MINI CONFERENCE HALL, COLLECTORATE, KEONJHAR

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01. INFORMATION & CREDENTIALS OF THE BIDDERS

Name & Address of the Firm	Details of Tender/quotation application Costs(Rs10,000.00)/DD No. & Date:	Last date for Submission	Date of opening
		up to 1.00 PM	

VAT/GST CLEARANCE CERTIFICATE (UP TO DATE).	EMD DETAILS (As Fixed Deposit)	AFFIDAVIT (NO CRIMINAL RECORD/BLACK LISTED)	SIMILAR TYPE SAMPLE	Documents to be attached regarding EPM holder	PREVIOUS SIMILAR TYPE OF WORKS (ORDER & VALUE)

Seal & Signature of the Bidder

**02- INSTRUCTIONS, TERMS & CONDITIONS FOR SUPPLY OF STEEL ALMIRAH TO AWC
POINTS OF 14 ICDS PROJECTS UNDER KEONJHAR DISTRICT.**

01. Bidders must have registered with Director of Export & Promotion of Marketing, Odisha, Bhubaneswar & having registration certificate issued by the appropriate authority, i.e. from **DIC/NSIC/MSME**.
02. The Bidder/Firm must have executed similar type of work/works worth Rs.1.00 crore or more during a year within last three years.
03. The Bidder registered with EPM rate contract with Govt. for supply of Almirah.
04. Last 3 years transactions/turnover should be more than 3 Crores.
05. Last 3 years B/S, P/L A/C & Bank Statement must be submitted along with Tender Application.
06. Steel almirah to be supplied with reference to the technical specifications & no deviation is allowed in any circumstances.
07. The Bid documents must be send through Regd./speed post/courier service on or before Dt. 31.7.18 up to 1.00 P.M which will be opened on 31.7.18 at 3 P.M.
08. The bidders/EPM Holders have to submit EMD of Rs.5,00,000.00 (Rupees Five lakh) only, which is refundable and tender paper cost Rs.10,000.00 (Rupees Ten thousand) Only non-refundable.
09. The successful Bidder/Firm has to deposit EMD of Rs.5,00,000.00 (Rupees Five Lakh) only after selection in the tender, which is refundable after successful delivery of the steel almirah at the destination i.e. at AWC centre of the district.
- 10. Date of delivery:-90 days from the date of issue of order.**
11. Place of Delivery:- **In all AWCs of the 14 ICDS Projects of the Keonjhar district.**
12. Payment : will be released on successful delivery & submission of invoices and report of the CDPOs regarding Physical verification report of concerned Project Supervisor about delivery of the almirah as per approved specification.
13. The quantity of almirah as mentioned in the technical bid may change and indent will be given as per actual requirements.
14. Transporting Costs will not be allowed, the cost quoted in the financial bid is inclusive of all taxes/duties/transporting.
15. The tender/quotation must be submitted as per our prescribed format, with seal & signature of the applying firm/bidder.

**02- INSTRUCTIONS, TERMS & CONDITIONS FOR SUPPLY OF STEEL ALMIRAH TO AWC
POINTS OF 14 ICDS PROJECTS UNDER KEONJHARF DISTRICT.**

01. Bidders must have registered with Director of Export & Promotion of Marketing, Odisha, Bhubaneswar & having registration certificate issued by the appropriate authority, i.e. from **DIC/NSIC/MSME**.
02. The Bidder/Firm must have executed similar type of work/works worth Rs.1.00 crore or more during a year within last three years.
03. The Bidder registered with EPM rate contract with Govt. for supply of Almirah.
04. Last 3 years transactions/turnover should be more than 3 Crores.
05. Last 3 years B/S, P/L A/C & Bank Statement must be submitted along with Tender Application.
06. Steel almirah to be supplied with reference to the technical specifications & no deviation is allowed in any circumstances.
07. The Bid documents must be send through Regd./speed post/courier service on or before Dt. 31.7.18 up to 1.00 P.M which will be opened on 31.7.18 at 3 P.M.
08. The bidders/EPM Holders have to submit EMD of Rs.5,00,000.00 (Rupees Five lakh) only, which is refundable and tender paper cost Rs.10,000.00 (Rupees Ten thousand) Only non-refundable.
09. The successful Bidder/Firm has to deposit EMD of Rs.5,00,000.00 (Rupees Five Lakh) only after selection in the tender, which is refundable after successful delivery of the steel almirah at the destination i.e. at AWC centre of the district.
- 10. Date of delivery:-90 days from the date of issue of order.**
11. Place of Delivery:- **In all AWCs of the 14 ICDS Projects of the Keonjhar district.**
12. Payment : will be released on successful delivery & submission of invoices and report of the CDPOs regarding Physical verification report of concerned Project Supervisor about delivery of the almirah as per approved specification.
13. The quantity of almirah as mentioned in the technical bid may change and indent will be given as per actual requirements.
14. Transporting Costs will not be allowed, the cost quoted in the financial bid is inclusive of all taxes/duties/transporting.
15. The tender/quotation must be submitted as per our prescribed format, with seal & signature of the applying firm/bidder.

16. The authority reserves the right to reject or accept any or all quotation without assigning any reason thereof what so ever and no information will be given to the bidders. In this regard no disputes will be entertained.
17. The detailed tender papers along with detailed terms and conditions etc., can be downloaded from the website i.e. www.kendujhar.nic.in. The cost of Tender paper is Rs.10,000/- (Ten thousand) Only, which is non-refundable & should be in shape of Bank Draft drawn in any Nationalized Bank Payable at Keonjhar drawn in favour of District Social Welfare Officer, Keonjhar.
18. The EMD of un-successful bidders will be returned after finalization of the tender. The successful bidder deposit security deposit of Rs.5,00,000/- (Rupees five lakh) is shape of Term Deposit /FD..
19. The bidder has to enclose the following documents at the time of submission of tender paper in the sealed cover. Without these documents tender shall not be considered.
 - i. **Original Bank Draft Rs.10,000/- (Ten thousand) Only & Pledged Fixed Deposit/Term deposit of Rs. 5,00,000/- (Five lakh) as EMD pledged to DSWO, Keonjhar.**
 - ii. **Attested copy of VAT/GST clearance certificate for the year 2016-17 issued in the year 2017-18 from the competent authority.**
 - iii. **Attested copy of PAN Card.**
 - iv. **Attested copy of latest Income Tax clearance certificate for the year 2017-18.**
 - v. **Attested copies of Registration certificate.**
 - vi. **Attested copies of last 3 years Balance sheet, Profit & Loss Account & Turnover / clientele list for the year 2017-18, 2016-17 & 2015-16.**
 - vii. **Bidder has to submit an affidavit to the effect that the firm has not been involved in any criminal case and blacklisted by any organisation.**
20. The bidder who will qualify for supply of almirah should execute an Agreement with the DSWO, Keonjhar on behalf of the Collector, Keonjhar for supply of steel almirah at all AWC Points of ICDS Projects of the district.
21. After acceptance of the tender if bidder refuses to supply the same and deposited by the bidder shall be forfeited.
22. Selected bidder(s) finalised by the Committee for printing of the item(s) should be produce a sample of one almirah for verification by the Purchase Committee with regard to technical specification as per items mentioned in the **Technical Bid/indent** of this quotation documents. Delivery of almirah must be agreed with regard to purchase committee approved almirah sample.

23. A committee shall verify Almirah delivered at AWC points and to report to the CDPOs. If any, inferior quality will found during the time of supply or at the time of delivery at AWC level same will not be accepted and action as deemed proper will be taken by the Collector, Keonjhar as per law. So, Bidder should ensure that almirah delivered at the AWC points are the same quality as per the approved sample almirah.
24. After Agreement, if the selected bidder not deliver the materials in time, Rs.1000.00 per day will be recovered from his EMD/DS/ Bill.
25. The lowest price will not be only criteria for selection of the items, suitable technical specification and past year experience and delivery of steel almirah or similar items having good reputation in previous years shall also be taken into consideration by the committee. Selection made by the tender committee for delivery of almirah will be final binding to the Bidders.
22. The Collector, Keonjhar has also reserves the right to reject any or all bidders without assigning any reason thereof & decision taken by the Collector, Keonjhar shall be binding to all bidders and final.


DSWO, Keonjhar


05.7.18
ADDITIONAL DISTRICT MAGISTRATE,
KEONJHAR

Seal & Signature of the
Bidder with date.

INDENT/SCHEDULE OF REQUIREMENT/

SPECIFICATIONS OF TECHNICAL DETAILS

Sl. No.	Specification of the Almira to be supplied	Quantity to be supplied (Approximately)
1	3	4
	<p>Steel shelving cabinet (Steel Almira)</p> <p>Steel shelving cabinet made out of 1 mm C.R. Sheet with shelves (adjustable type) door handle, 6 lever lock with 3 way bolting system, one coat of primer and two coats of enamel paints without stove enamelling of the components, conforming to I.S. No. 3312/84. Width of the pedestal shall be 70 mm for small size and 80 mm for large size and the height of pedestal shall be 125,+/- 5mm. Overall dimensions in mm/inch.</p> <p>(i) 1321 (52")*(h) x 762(30")(w) & X 432(17") (D) with three shelves.</p>	598

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Dist. Social Welfare Officer, Keonjhar

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05.7.18
ADDITIONAL DISTRICT MAGISTRATE,
KEONJHAR

FINANCIAL BID

(To be filled properly and legibly without any correction/overwriting and must be a printed/typed)

Sl. No.	Specification of the Almira to be supplied	Rate quoted per almira (INR) inclusive of all taxes/duties/transporting etc till delivery of AWC points
1	3	4
1	<p>Steel shelving cabinet (Steel Almira) Steel shelving cabinet made out of 1 mm C.R. Sheet with shelves (adjustable type) door handle, 6 lever lock with 3 way bolting system, one coat of primer and two coats of enamel paints without stove enamelling of the components, conforming to I.S. No. 3312/84. Width the pedestal shall be 70 mm for small size and 80 mm for large size and the height of pedestal shall be 125,+/- 5mm. Overall dimensions in mm/inch.</p> <p>(ii) 1321 (52")*(h) x 762(30")(w) & X 432(17") (D) with three shelves.</p>	<p>Rs.- (Rupees.....)</p>

Date:.....

Seal & Full
Signature of the Bidder