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OFFICE OF THE DISTRICT MANAGER, O.S.C.S.C LTD., KEONJHAR

No. 1609 /Dated 20-4-18

QUOTATION CALL NOTICE
[Door Delivery of L.P.G Cylinder]

Sealed quotations are invited from the intending pick-up van owners for supply of 04 pick-up Vans to the Office of District Manager, O.S.C.S.C Ltd., Keonjhar for distribution of L.P.Gas Cylinder HPCL to the Consumers of Keonjhargarh Municipality Area and nearby localities through Door Delivery System. The owner is required to supply the pick-up van along with one Delivery Boy and Driver. The cost of Fuel, Maintenance charges and other statutory dues of van shall be borne by the concerned owner.

The quotations in the prescribed format should reach the undersigned on or before 05/05/2018 by 5.00 P.M in the address given below and it will be opened and finalized on 08/05/2018 at 9.00 A.M . The quotation shall be submitted strictly through Registered Post/ Speed Post. Submission of quotation other than the above mode shall not be entertained in any circumstances. The District Manager is not responsible for any postal delay. In case the last date of receipt of quotation falls on a Govt. holiday (Central / State). The next working day of the State shall be the last day of receiving the quotation.

The quotation shall be accompanied with a Demand Draft / Banker's Cheque of Rs.1000/- (Rupees One thousand) only (non-refundable), drawn in favour of the District Manager, O.S.C.S.C Ltd., Keonjhar. The lowest price offered by the Vehicle Owners in the quotation will be accepted. The authority reserves the right to cancel any or all the quotations without assigning any reason thereof and will negotiate on the price, if required which shall be binding on the tenders. The selected bidder has to submit security deposit for one load of cylinders for each vehicle in shape of FDR pledged in favour of District Manager, OSCSC Ltd., Keonjhar.

Sale of Tender Paper	From 21.04.2018 to 04.05.2018
Last date of Receipt of Tender Paper	05.05.2018 at 5.00 P.M
Opening of Tender Paper & Finalisation of Tender	08.05.2018 at 9.00 A.M

Address of the District Manager,
O.S.C.S.C Ltd., Keonjhar
At/PO/Dist- Keonjhar
Collectorate, Keonjhar, PIN- 758001


District Manager,
OSCSC Ltd., Keonjhar

Memo No. /Dated 20-4-18

Copy to:- 1610

- Collectorate, Keonjhar
- Civil Supplies Officer, Keonjhar
- Office Notice Board.


District Manager,
OSCSC Ltd., Keonjhar

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FORM OF APPLICATION FOR APPOINTMENT AS TRANSPORT CONTRACTOR
FOR DOOR DELIVERY OF L.P.G. REFILLS (Sample)

1.	Name of the Applicant	
2.	Father's Name	
3.	Residential Address	
	<u>Permanent</u>	<u>Present</u>
4.	PAN No. <u>AND. AADHAAR AIO</u>	
5.	Vehicle details	
6.	Name & address of staffs to be engaged	
7.	Rate quoted for delivery of each L.P.G Refill	
8.	Details of Demand Draft / Banker's Cheque of Rs. 1,000/- (Rupees One thousand) only.	

I / We Sri / Smt. _____ do hereby declare that the particulars furnished by me & us are true to the best of my / our knowledge and belief.

Place:

Date:

Signature of Applicant

N.B:- Minor, Students, Govt. Employees & Employees of Govt. undertaking, outsourced staff working in Civil Supplies Corporation Ltd. shall not be eligible for appoint as Transport Contractor for door delivery of LPG cylinder.

AGREEMENT (SAMPLE)

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Self attested
photograph of
the person
engaged for
door delivery of
LPG cylinder.

THIS AGREEMENT is made on this _____ day of 201__.

BETWEEN

M/s. Odisha State Civil supplies Corporation a company registered under Indian Companies Act-1956 having its registered office at C/2, Nayapall, Bhubaneswar-12 (Hereinafter called "The Corporation") represented through its District Manager, OSCSC Ltd., _____ on behalf of Managing Director, which expression shall mean & include when the context so admits by successors in office & assigns of the one part.

AND

Sri _____ Son / Wife of _____ M/s
_____ represented through _____ being _____ of the firm /
company, of Village / P.O.- _____, P.S.- _____ In the District of
_____, Odisha having present address: _____
In the district of _____ (hereinafter called as "The Transporter") on the other part.

Whereas It is the purpose of the 1st party, Corporation to make available the LPG Gas to the beneficiaries of the locality at their door steps through pick up vans on monthly hired basis.

Whereas the 2nd party tenderer being selected in the tender process has agreed for delivery of refill/cylinder of Maitree Gas to the consumers through door steps delivery on the following terms & conditions.

Now these present witnesses and parties hereto hereby mutually agreed as follows:-

1. PAYMENT & SECURITY DEPOSIT

- i) That the 2nd party contractor shall be paid @ of Rs. _____ for each cylinder towards supply to the beneficiaries/consumers on monthly basis. The claims of the 2nd party shall be settled at the office of 1st party on monthly basis basing on the certificate given by the representative of the 1st party working at gas godown.
- ii) That the 2nd party has to bear all the expenses such as fuel, maintenance charges of vehicle, wages of delivery boys & drivers engaged in the pick up vans and shall be liable for payment of statutory dues of the vehicle as well as delivery boys engaged by the 2nd party for such transportation of the stocks.

Contd...

- iii) That the 2nd party shall deposit a sum of Rs. ____ (equivalent to the cost of LPG with cylinders to be transported in single trips) towards security deposit. The Security Deposit shall not carry any interest during currency of contract or the extended period as will be mutually agreed by both the parties. The Security Deposit shall be refunded to the 2nd party on successful completion of door delivery operation after expiry of contract period and on issue of "No demand certificate" by the Gas Depot. In charge of the 1st party. In case of any dues payable to the Corporation by the transporter the same shall be adjusted from his Security Deposits.

2. PERIOD OF CONTRACT

- i) This deed of agreement shall come into force with effect from the date of execution of agreement & shall remain in force for a period of one year i.e. up to _____. In case the 1st party intended to extend the contract period beyond the expiry of contract, the same shall be extended for further period as will be mutually agreed by both the parties for further period of ____ on the same terms & conditions as stipulated in this agreement.
- ii) That both the parties in this contract/agreement are at liberty to terminate this agreement by giving one month notice to either parties stating their in the reasons for such termination of contract.
- iii) That this contract shall be terminated by the 1st party in case the 2nd party contravened any or all conditions of this agreement which may cause detrimental to the interest of the 1st party Corporation so far as distribution of Maitree gas to the consumers is concerned.

3. DUTIES & RESPONSIBILITIES OF THE 1st PARTY

- i) The 1st party or his authorised representative shall deliver the filled cylinders to the 2nd party at the LPG godown along with the consumer list to whom such cylinders shall be delivered.
- ii) The 1st party shall depute one of his staff to collect the cash from the consumers on delivery of cylinders on proper documents.

4. DUTIES & RESPONSIBILITIES OF THE 2ND PARTY TRANSPORTER

- i) That the 2nd party transporter shall provide pick up vans with driver along with delivery boys to carry out the door step delivery of LPG cylinders to the beneficiaries of the locality.

- ii) That the 2nd party contractor shall receive the filled cylinders from the LPG godown at _____ and deliver the same to the consumers of _____ Block/Municipalities and nearby localities as per the list provided by the 1st party.
- iii) That the 2nd party / his authorised person shall be responsible for loading & unloading of filled / empty cylinders at LPG godown & deliver the same to the consumers & load the empty cylinder as received from the consumers.
- iv) That the 2nd party transporter shall have to furnish a self attested copy of the identity proof card with photograph Issued by the Centre/State Govt. for identification. This identity card shall form a part of this agreement.
- v) That the 2nd party transporter must provide an identity card in favour of his delivery boys with photograph, name, address, Mobile No./Contact No. Of the delivery boys duly signed by them. A copy of the identity card shall be furnished to the concerned District Manager before operation of door delivery.
- vi) That the 2nd party contractor shall be responsible for the acts of delivery boys in case of any mishap of the gas cylinder/improper delivery of the gas cylinder to the actual beneficiaries.
- vii) That in case of any default on the part of the delivery boys as per this agreement the said delivery boys shall be replaced by the 2nd party contractor immediately and provide another delivery boy to the 1st party in order to safeguard the interest of the consumers. In case the delivery boy has committed any irregularities on supply of gas cylinder to the consumers, the 2nd party contractor shall be liable to make good loss of the cost of the same and the said delivery boys should be replaced by substituting another delivery boy for the interest of consumer & Corporation.
- viii) That the delivery boy shall receive the refill cylinder from the Maitree gas _____ and supply to the consumer after receipt of the empty cylinders from the consumers and submit the same before the authorised representative of the 1st party deployed in Gas godown with proper acknowledgement.
- ix) That the 2nd party transporter shall be held responsible for any type of dislocation in door delivery of LPG cylinder to the consumers timely.
- x) That it is the responsibility of the 2nd party transporter to see that the driver of the vehicle should not be influence under alcohol or any drug that affects to drive the vehicle & may cause accident damaging the gas cylinder.

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- xi) That the 2nd party contractor shall furnish the copy of the registration certificate along with the validity & the fitness certificate of the vehicle to the concerned District Manager before operation of the door step delivery of LPG gas cylinders.

6. INSURANCE

That the 2nd party transporter shall make the transit insurance of the cylinders along with the vehicles meant for door step delivery and submit the relevant insurance papers to the first party before operation of the door steps delivery of LPG cylinders.

6. ARBITRATION

That it is expressly agreed by both the parties that in the event of any dispute arising or covering out of this contract the same shall be referred to an arbitrator who is the Commissioner-cum-Secretary, FS & CW Department. The decision of the arbitrator shall be binding on both the parties and non of the parties are competent to bring any suit in any court of law as agreed by both the parties

7. SAVINGS

Any exigency not visualised and not covered in this agreement may be mutually sorted out in presence of both parties by modifying the agreement to such extent.

In witness hereof the parties hereto have put their hands and seals on the dates respectively given against their signatures.

(Signature with seal of 1st party)

In the presence of witness with address

(Signature with seal of 2nd party)

1.

2.

3.

4.